



## CITY COUNCIL AGENDA

**March 17, 2026**

***THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER  
IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M.***

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION: MINISTERIAL ALLIANCE**
- 4. PLEDGE OF ALLEGIANCE**
- 5. APPROVAL OF AGENDA p 4**
- 6. ADMINISTRATION AGENDA p 5**
  - A. City Council Meeting Minutes – March 3, 2026
- 7. PRESENTATIONS / PROCLAMATIONS p 10**
  - A. Recognition of Kayden Lankford – WSU Gore Scholarship
  - B. Community Emergency Response Team – Julie Stimson, SG CO
- 8. PUBLIC FORUM (*Citizen input and requests*) p 10**
- 9. APPOINTMENTS p 10**
  - A. Appointment – Valley Center Public Library Board
  - B. Appointment – Public Properties & Outdoor Spaces Board
- 10. OLD BUSINESS p 10**
- 11. NEW BUSINESS p 12**
  - A. Harvest Place Change Order #2 p 12
  - B. Trails End Phase I Change Order #1 p 15
  - C. McLaughlin Disc Golf Presentation p 18
  - D. Ordinance 1442-26; Rezone 135 N Ash p 24
  - E. Main St Valley Center p 33
  - F. Irrevocable Letter Of Credit p 38
  - G. Discussion of City Insurance
- 12. CONSENT AGENDA p 46**
  - A. Appropriation Ordinance – March 17, 2026 p 47
  - B. Planning & Zoning Board Minutes-February 24, 2026 p 54
  - C. Treasurer’s Report - January 2026 p 58
  - D. Revenue and Expense Report – January 2026 p 60
  - E. Check Reconciliation – January 2026 p 72

- F. Public Properties & Outdoor Spaces Board -September 11, 2025 p 77
- G. Seneca Street Change Order # 4 p 80

- 13. STAFF REPORTS p 84**
- 14. GOVERNING BODY REPORTS p 85**
- 15. ADJOURN**

*All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.*

*At any time during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, non-elected personnel, and security).*

*This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at [cityclerk@valleycenterks.gov](mailto:cityclerk@valleycenterks.gov) or by phone at (316)755-7310.*

*For additional information on any item on the agenda, please visit [www.valleycenterks.gov](http://www.valleycenterks.gov) or call (316) 755-7310.*

**CALL TO ORDER**

**ROLL CALL**

**INVOCATION – MINISTERIAL ALLIANCE**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**RECOMMENDED ACTION:**

**Staff recommends motion to approve the agenda as presented / amended.**

## **ADMINISTRATION AGENDA**

### **A. MINUTES:**

Attached are the Minutes from March 3, 2026, regular City Council Meeting as prepared by the City Clerk.

REGULAR COUNCIL MEETING  
March 3, 2026  
CITY HALL  
121 S. MERIDIAN

Mayor Truman called the regular council meeting to order at 7:00 p.m. with the following members present: Ronald Colbert, Eric Scriven, Ben Anderson, Gina Gregory, Jeanne Daniels and Matt Stamm.

Members Absent: Chris Evans and Amy Reid

Staff Present: Lloyd Newman, Public Safety Director  
Rodney Eggleston, Public Works Director  
Kyle Fiedler, Community Development Director  
Neal Owings, Parks and Public Buildings Director  
Gage Scheer, City Engineer  
Barry Arbuckle, City Attorney  
Clint Miller, Finance Director  
Kristi Carrithers, City Clerk/HR Director  
Cyndra Kastens, City Administrator

Press present: Ark Valley News

**APPROVAL OF AGENDA**

Stamm moved to approve the agenda as presented, seconded by Colbert. Vote yea: unanimous. Motion carried.

**ADMINISTRATION AGENDA –**

Gregory moved to approve the minutes of February 17, 2026, regular City Council meeting as presented, seconded by Stamm. Vote yea: unanimous. Motion carried.

**PRESENTATIONS/PROCLAMATIONS –**

**THE INSURANCE GUYS – EMC DIVIDEND CHECK PRESENTATION**

Kristi Kirchert with The Insurance Guys presented a dividend check from EMC in the amount of \$27,514.84.

**PUBLIC FORUM – None**

**APPOINTMENTS – None**

**OLD BUSINESS – None**

**NEW BUSINESS-**

**A. RESOLUTION 808-26; AUTHORIZATION OF SALE OF BONDS AND NOTES**

Clayton Kelley with Piper Sandler presented Resolution 808-26. This Resolution authorizes the offering for sale of General Obligations Bonds, series 2026-1 and General Obligation Temp Notes, Series 2026-1. Projects included are; Amber Ridge/Trails End Phase 2, Arbor Valley Phase 2, Prairie Lakes Phase 5, ValePointe Phase 1. Bids will be opened at 10:00am April 7, 2026, for Council approval at the regular scheduled meeting that evening.

Anderson moved to approve Resolution 808-26, authorizing the sale of General Obligation Bonds and temp notes. Motion seconded by Stamm Vote yea: unanimous. Motion Carried.

**B. AWARD BID FOR VALEPOINTE, PHASE I**

Brent Clark, SEH, presented bid tabulations for ValePointe Phase I Improvements. Four qualified bids were received for Phase I of ValePointe. Based on the bids it is recommended to award the contract to Mies Construction Co. in the amount of \$2,433,713.90. Discussion was held regarding the use of asphalt on this project vs. concrete. It was noted that asphalt would be suitable in this project as it doesn't have heavy usage and the asphalt would be the developers choice. City Administrator Kastens reported that the City has not received the letter of credit therefore the motion should be contingent upon receipt of letter of credit. Anderson moved to accept bid for the ValePointe Phase I Improvements to Mies Construction in the amount of \$2,433,713.90, contingent on receipt of letter of credit and authorize Mayor to sign. Motion seconded by Stamm. Vote yea: unanimous. Motion Carried.

**C. WAMPO – FFY2027-2030 CALL FOR PROJECTS**

City Administrator Kastens requested guidance from Council regarding the next round of WAMPO funding. She explained the deadline to apply for the next round of WAMPO projects is March 6th. It is an important opportunity for financial assistance, however, if Valley Center applies and is awarded a project through the competitive selection process, we are still required to have our matching financial commitment which is 20% plus other non-covered expenses. There is also no guarantee of receipt of funding. Although five projects are noted, a major priority for the city is Seneca Street from 61<sup>st</sup> through 69<sup>th</sup>. Kastens and Eggleston proposed an alternative utilizing budget funds from streets to pay cash for this project. Eggleston noted that a remove and replacement technique would be used. There is basically no base on this section. This option would include a 6" base of crushed rock with a 5" asphalt surface. Staff acknowledged that this option would not have the life span compared to full replacement that would include changes to drainage. This project would allow the project to be repaired sooner, rather than waiting 2-3 years for possible WAMPO funding. Council had concerns about project, road safety and life span. Council felt that the Seneca Street needed to be done soon using budgeted funds. Council did want to apply for WAMPO funding for the 69<sup>th</sup> Street Bridge. Gregory moved to apply for funding request from WAMPO FFY 2027-2030 for the 69<sup>th</sup> Street Bridge. Motion seconded by Anderson. Vote: Aye; unanimous. Opposed; None Motion carried.

**CONSENT AGENDA**

- A. APPROPRIATION ORDINANCE – MARCH 3, 2026
- B. DELINQUENT ACCOUNT REPORT – DECEMBER 2025
- C. VC PUBLIC LIBRARY REPORTS
- D. LIONS PARK SPECIAL USE REQUEST-APRIL 4, 2026
- E. MCLAUGHLIN PARK SPECIAL USE REQUEST – APRIL 4, 2026

Stamm moved, seconded by Colbert, to approve the Consent Agenda as presented. Vote Yea: Unanimous. Motion carried.

**STAFF REPORTS****PARKS AND PUBLIC BUILDING DIRECTOR OWINGS**

He was proud to announce that his staff passed the aquatic operator class. A conditional offer has also been extended for his open position.

**PUBLIC WORKS DIRECTOR EGGLESTON**

Eggleston stated that all water line work is completed on Seneca. He also shared drone video and photos of the roundabout and work on Seneca.

**PUBLIC LIBRARIAN SHARP**

Announced a husband-and-wife duo called Hungry Town will have a concert at the Community Building this Thursday at 6:30pm.

**FINANCE DIRECTOR MILLER**

He announced that the City has received an S&P rated of A--. This is a high investment grade and will aid in receiving a lower interest rate on the upcoming Bond Sale.

CITY ADMINISTRATOR KASTENS

Reported that she is working with PEC on a water contract with the City of Wichita. She is also working with the school district on the traffic pattern for the Chisholm Trail school.

**GOVERNING BODY REPORTS –**

MAYOR TRUMAN

Thanked staff for working on the water leak last Friday.

COUNCILMEMBER COLBERT

March 17<sup>th</sup>-18<sup>th</sup>, there will be a Veteran’s Mobile Outreach event. A mobile trailer will be in the City Hall parking lot from 9:00-4:00 both days. He is following legislature news from Topeka.

COUNCILMEMBER SCRIVEN

Thanked Kastens, Eggleston and Miller for their work to propose a quicker, lower cost option for Seneca Street.

COUNCILMEMBER GREGORY

Announced that the SCAC will meet this Saturday at WSU beginning at 8:30am.

Stamm moved to adjourn, second by Gregory. Vote Yea: Unanimous.

**ADJOURN -**

**The meeting adjourned at 8:00 PM.**

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**Kristi Carrithers, City Clerk**

**ADMINISTRATION AGENDA**  
**RECOMMENDED ACTION**

**A. MINUTES:**

**RECOMMENDED ACTION:**

**Staff recommends motion to approve the minutes of March 3, 2026, Regular Council Meeting as presented/ amended.**

**PRESENTATIONS / PROCLAMATIONS**

**RECONITION OF KAYDEN LANKFORD**

Kayden Lankford was award Gore Scholarship from WSU.

**COMMUNITY EMERGENCY RESPONSE TEAM - JULIE STIMSON, SG  
CO**

Inform the Council of the upcoming training opportunity March 27th through 29th.

**PUBLIC FORUM**

**APPOINTMENTS**

**VALLEY CENTER PUBLIC LIBRARY BOARD**

Re-appointment of Barbara Jarman & Micheal Vo Term expires April 2030

**PUBLIC PROPERTIES & OUTDOOR SPACES BOARD**

1-year appointments are Roger Stewart & Larry Hoetmer

2-year appointments are Andy Quandt & Raymond Ortega

**OLD BUSINESS**

# Valley Center Public Library

February 12, 2026

Mayor Jet Truman  
City of Valley Center  
121 S Meridian  
Valley Center, KS 67147

Dear Mayor Truman:

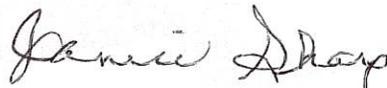
I am requesting that you re-appoint two members of our library board. Barbara Jarman will complete her first term at the end of April and is eligible for a second term which she has agreed to serve. Her contact information is [b\\_jarman@icloud.com](mailto:b_jarman@icloud.com); 658 N Burns, Valley Center, KS; 316-734-8041.

The second re-appointment is for Michael Vo who replaced Chris Porter in his first term which is set to expire at the end of April. Michael, too, has agreed to serve another four-year term. Michael's contact information is [mikevoht@gmail.com](mailto:mikevoht@gmail.com); 4118 W 77<sup>th</sup> St N, Valley Center, KS; 316-207-0115.

The terms for both Michael and Barbara will expire at the end of April 2030. Thank you for presenting this information and request to the City Council. Please let me know if you have any questions.

Sincerely,

VALLEY CENTER PUBLIC LIBRARY



Janice Sharp  
Library Director

**NEW BUSINESS**

**A. HARVEST PLACE CHANGE ORDER #2:**

Jake Vasa with SEH will present approval of change order #2 for Harvest Place. 1. Lowering of the two SWS pipes crossings on Emporia Ave. 2. Extending the 8” WL out from under the pavement at Sunflower Ave & Stinger Ave. 3. Curb inlets too far extended into curb & gutter. These changes are due to the addition of an extra entrance. Amount of the change order is \$37,654.07.

- Change Order #2



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# CHANGE ORDER

CITY OF VALLEY CENTER  
OWNER

3/11/26  
DATE

OWNER'S PROJECT NO.  
HARVEST PLACE PH 1  
PROJECT DESCRIPTION

2  
CHANGE ORDER NO.  
VALCT 181166 71.50  
SEH FILE NO.

The following changes shall be made to the contract documents:  
Description:

- Remove & Replace 15" RCP - \$3,206.64
- Remove & Replace Dual 24" Round Equivalent RCP Emporia Entrance - \$18,565.10
- Extend 8" WL Behind Back of Curb - \$7,412.33
- Revised Inlet Hookups - \$8,470.00

**Purpose of Change Order:**

Lowering of the two SWS pipes crossings on Emporia Ave  
Extending the 8" WL out from under the pavement at Sunflower Ave & Stinger Ave.  
Curb inlets too far extended into curb & gutter

Basis of Cost:  Actual  Estimated

Attachments (list supporting documents)

MIES SUBMITTED CHANGE SUMMARY

**Contract Status**

	Time	Cost
Original Contract	-	\$2,631,984.49
Net Change Prior C.O.'s <u>0</u> to <u>1</u>	-	\$28,790.00
Change this C.O.	-	\$37,654.07
Revised Contract	-	\$2,698,428.56

Recommended for Approval: **Short Elliott Hendrickson Inc.** by

SAMANTHA GHAREEB

Agreed to by Contractor:

Approved for Owner:

BY JOHNATHAN MIES

BY CITY OF VALLEY CENTER

TITLE  
Distribution Contractor 2 Owner 1 Project Representative 1

TITLE  
SEH Office 1

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**NEW BUSINESS**  
**RECOMMENDED ACTION**

**A. HARVEST PLACE CHANGE ORDER #2:**

Should Council choose to proceed

**RECOMMENDED ACTION**

Staff recommend approval of Harvest Place, change order #2 in the amount of \$37,654.07 and authorize Mayor to sign.

**NEW BUSINESS**

**B. TRAILS END PHASE I CHANGE ORDER #1:**

Jake Vasa with SEH will present approval of change order #1 for Trails End Ph #1. The change order is due to lines not connecting at the same elevation and deduction of one fire hydrant assembly. Change orders are in the amount of \$31,466.00.

- Change Order #1



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# CHANGE ORDER

CITY OF VALLEY CENTER  
OWNER

3/11/2026  
DATE

OWNER'S PROJECT NO.

1  
CHANGE ORDER NO.

TRAILS END PHASE I  
PROJECT DESCRIPTION

VALCT 187404 71.50  
SEH FILE NO.

The following changes shall be made to the contract documents:

**Description:**

- LOWER TIE-IN AT MH1 5" - REINFORCED CONCRETE ENCASEMENT - 40 LF - \$6,440.00
- RELOCATE SMH.02 TO MATCH ALIGNMENT OF SCHOOL'S SANITARY SEWER MAIN - \$9,315.00
- WATER MAIN PIPE, 8" PVC DR 18 - 112 LF - \$5,936.00
- GATE VALVE & BOX, 8" - 1 EA - \$2,875.00
- 8"X8" TEE - 3 EA - \$6,900.00; 8" PLUG - 1 EA - \$1,150.00
- 11.25 DEGREE BEND - 1 EA - \$1,495.00; 45 DEGREE BEND - 2 EA - \$3,680.00
- FIRE HYDRANT ASSEMBLY - DEDUCTION 1 EA: -\$6,325.00

**Purpose of Change Order:**

CONFLICT WITH NEW SS CROSSING SENECA ST AND EXISTING GAS LINE AT SAME ELEVATION.  
RELOCATING RECENTLY INSTALLED MH TO MATCH ALIGNMENT OF SCHOOL'S SS MAIN.  
TIE IN AT SCHOOL AS WELL AS SWITCHING WATER MAIN TO RUN ALONG WEST SIDE OF CHISOLM AND  
DEDUCTION OF ONE FIRE HYDRANT ASSEMBLY.

**Basis of Cost:**                     *Actual*                     *Estimated*

**Attachments (list supporting documents)**

ANDALE CONSTRUCTION CHANGE ORDER REQUEST #1

**Contract Status**

	Time	Cost
Original Contract	-	\$1,847,829.00
Net Change Prior C.O.'s <u>0</u> to <u>1</u>	-	\$0.00
Change this C.O.	-	\$31,466.00
Revised Contract	-	\$1,879,295.00

**Recommended for Approval: Short Elliott Hendrickson Inc. by**

SAMANTHA GHAREEB

**Agreed to by Contractor:**

**Approved for Owner:**

BY RAY BRYANT, ANDALE CONSTRUCTION

BY CITY OF VALLEY CENTER

TITLE  
**Distribution**      Contractor 2      Owner 1      Project Representative 1

TITLE  
SEH Office 1

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**NEW BUSINESS**  
**RECOMMENDED ACTION**

**B. TRAILS END PHASE I CHANGE ORDER #1:**

Should Council choose to proceed

**RECOMMENDED ACTION**

**Staff recommend approval of Trails End Ph I change order #1 in the amount of \$31,466.00 authorize Mayor to sign.**

**NEW BUSINESS**

**C. MCLAUGHLIN DISC GOLF PRESENTATION:**

Neal Owings Park & Public Buildings Director & Logan Harpool will discuss improvement to the Disc Golf at McLaughlin Park.

- Staff Memo
- Redesign Documents



## MEMORANDUM

**To:** Mayor Jet Truman and City Council

**From:** Neal Owings, Director of Parks & Public Buildings

**Date:** March 17, 2026

**Subject:** Request for Approval – Disc Golf Improvements at McLaughlin Park

Mayor Truman and Members of the City Council,

## BACKGROUND

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The disc golf course at McLaughlin Park has been a well-used recreational amenity for many years and continues to attract both local residents and visitors. Over time, the course infrastructure has aged, and several baskets are missing due to recent construction activity within the park, while others need replacement.

The City is requesting approval of improvements to the McLaughlin Park disc golf course. The will be partnering with local disc golf professional Logan Harpool, who will present a proposed course redesign and coordinate sponsorship efforts to fund new baskets, tee signs, and installation supplies. Disc golf volunteers will assist with installing the new baskets and signage. All volunteers participating in the project will be required to complete a standard release of liability waiver.

City staff will assist by operating equipment needed to remove existing baskets and auger holes for installation of the new baskets. These improvements are intended to modernize the course, improve safety and playability, and enhance the overall park experience for users.

## FINANCIAL CONSIDERATION

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The majority of project materials, including baskets, tee signage, and installation supplies, are expected to be funded through sponsorships and fundraising efforts coordinated by Mr. Harpool.

City staff support will primarily involve limited labor and equipment use associated with removing existing baskets and preparing holes for new installations. While we do not anticipate any out-of-pocket cost to the city for this project, there will be in-kind labor and

equipment needed. We are anticipate dedicating 2-3 staff and the use of our skid steer and auger equipment for approximately 1 day to assist with the preparations.

## **RECOMMENDATION**

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Staff recommends that the Mayor and City Council approve partnership with Logan Harpool for fundraising for disc golf course improvements at McLaughlin Park, that will include the proposed course redesign, installation of new baskets and signage.

## **Attachments**

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Proposed Disc Golf Course Redesign & Layout

Respectfully submitted,

Neal Owings  
Director of Parks & Public Buildings

## McLaughlin Park Disc Golf Course Redesign

### Why Redesign?

Due to construction, we've lost 5 holes of the existing layout that severely disrupts the flow of the course. The redesign would prioritize a number of things:

- Safety of park users (walkers, splash pad, etc.).
- Golfer experience: A "pitch and putt" style layout priorities families and beginners.
- Aesthetics: Clean, professional baskets and tee signs. VC themed color scheme.

### The Process

- City approval
- Fundraise: All components will be fully funded by independent donors.
- Purchase and assemble baskets and tee signs
- Remove old baskets and tee signs
- Dig and install new sleeves
- Install new tee signs
- Play disc golf!

Estimated completion date: 4 weeks from approval.

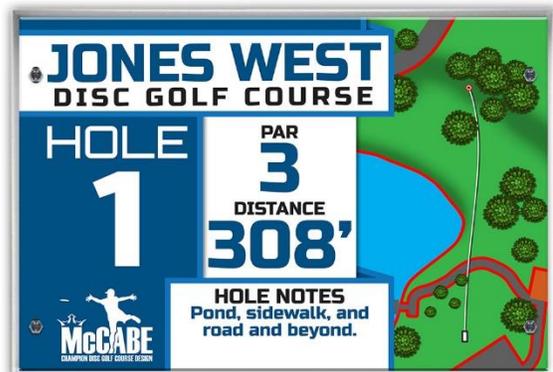
### What I need from you

- Manpower to remove old baskets and tee signs
- Auger, operator, and knowledge of sprinkler/electrical lines.

My team and I will handle the rest and keep you updated every step of the way.

### My questions for you

Collections of funds: I plan to collect funds and purchase baskets on my own. I get a significant discount through my sponsor, Dynamic Discs. How do I go about giving a gift to the city? (Dynamic Discs will honor the agreed upon price if I communicate it's my project through another buyer, but it would be simplest for me to handle things. We have a great relationship.

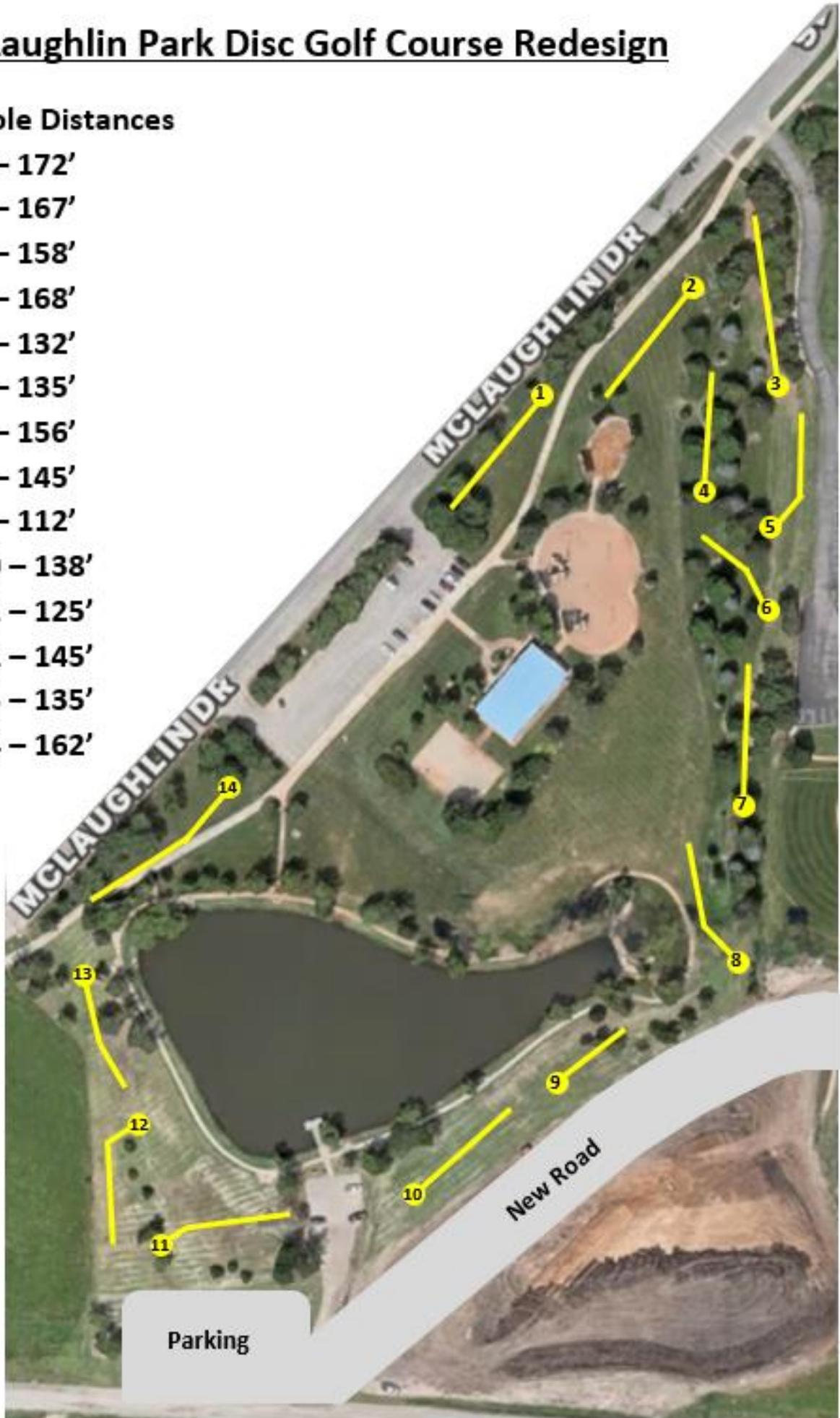


12" x 18"

# McLaughlin Park Disc Golf Course Redesign

## Hole Distances

- 1 – 172'
- 2 – 167'
- 3 – 158'
- 4 – 168'
- 5 – 132'
- 6 – 135'
- 7 – 156'
- 8 – 145'
- 9 – 112'
- 10 – 138'
- 11 – 125'
- 12 – 145'
- 13 – 135'
- 14 – 162'



**NEW BUSINESS**  
**RECOMMENDED ACTION**

**C. MCLAUGHLIN DISC GOLF PRESENTATION:**

**Should Council choose to proceed,**

**RECOMMENDED ACTION:**

**Staff recommend motion to approve partnership with Logan Harpool for fundraising for disc golf improvements at McLaughlin that will include the proposed course redesign, installation of new baskets and Signage.**

**NEW BUSINESS**

**D. ORDINANCE 1442-26; RE-ZONE 135 N ASH:**

Community Development Director Fiedler will present this re-zone for 135 N Ash from R-1b to R-2. The planning and zoning commission recommended approval of the zoning change at their meeting on February 24, 2026, after receiving the staff recommendation for approval and hearing public comment.

- Applicant Letter
- Staff Review
- Ordinance 1442-26



**Applicant’s Reasons for Rezoning:** The applicant is requesting a rezoning from R-1B (single-family) to R-2 (two-family) to demolish the dilapidated single-family structure and a new two-family structure. The applicant’s request letter is attached to the end of this staff report.

**Review Criteria for a Zoning Amendment per 17.11.01.H** (*criteria in italics*)

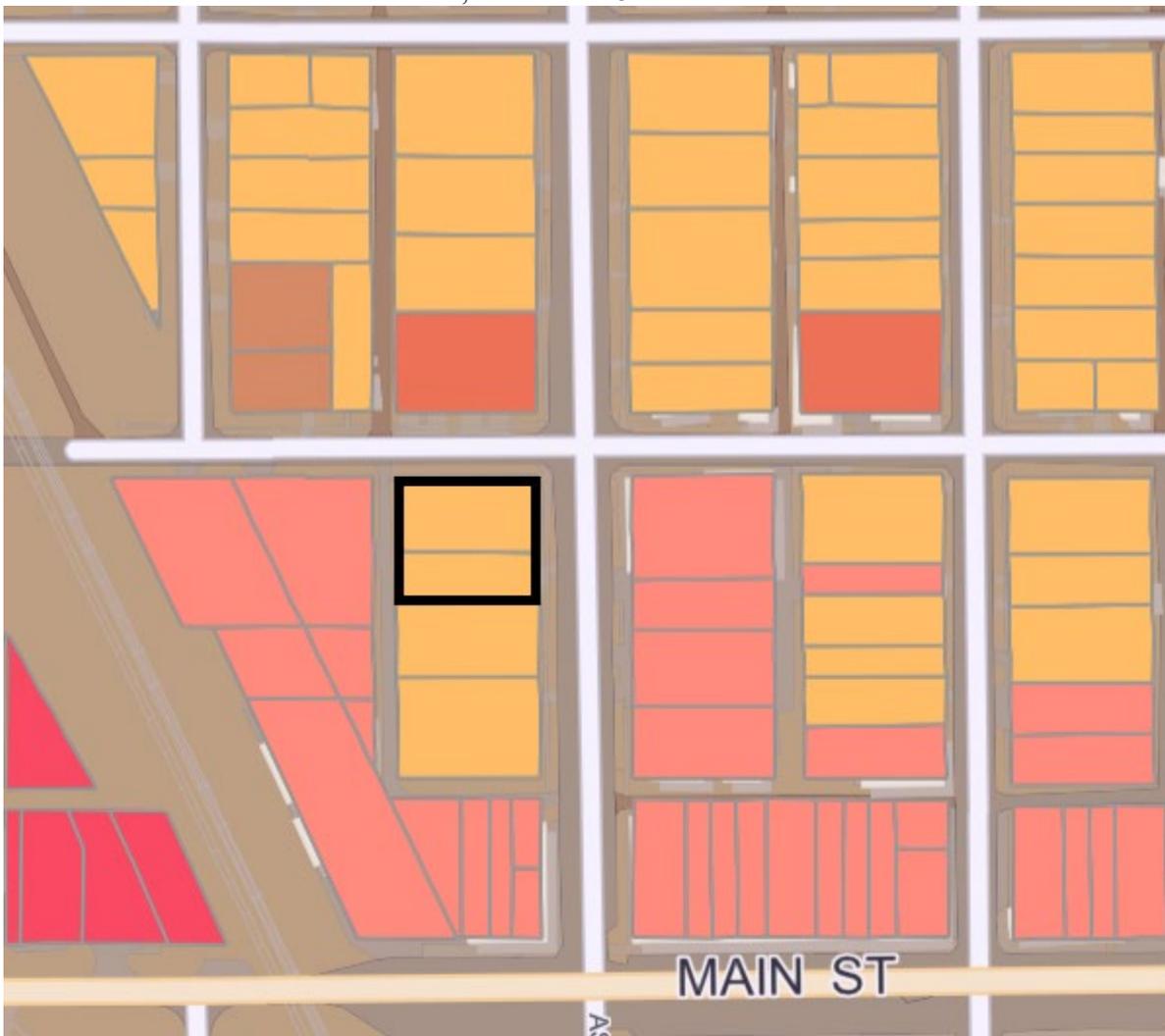
1. *What is the character of the subject property and the surrounding neighborhood in relation to existing uses and their condition?*

The subject property currently consists of a single-family home. Adjacent lots vary, including; C-1, R-1B, R-2 and R-3.

2. *What is the current zoning of the subject property and that of the surrounding neighborhood in relationship to the requested change?*

The current zoning of the subject property is R-1B (Single-Family Residential District). The surrounding zoning and land uses are as follows (see map below, subject property outlined in black):

- Adjacent properties to the south and northeast are R-1B (Golden-yellow).
- Adjacent properties to the west and east are C-1 (peach/ pink)
- North and northwest are R-2, R-1B and R-3.



3. *Is the length of time that the subject property has remained undeveloped or vacant as zoned a factor in the consideration?*

No

4. *Would the request correct an error in the application of these regulations?*

5. *Is the request caused by changed or changing conditions in the area of the subject property and, if so, what is the nature and significance of such changed or changing conditions?*

No, the property is in a residential neighborhood and the applicant wants to keep the property in residential use. The applicant is requesting R-2 two-family, to be able to build a duplex.

6. *Do adequate sewage disposal and water supply and all other necessary public facilities including street access exist or can they be provided to serve the uses that would be permitted on the subject property?*

Yes, public water, sanitary sewer, paved street, storm sewer and waste services are available to the subject property.

7. *Would the subject property need to be platted or replatted or in lieu of dedications made for rights-of-way, easements, and access control or building setback lines?*

N/A, the subject property has already been platted and does not need to be replatted.

8. *Would a screening plan be necessary for existing and/or potential uses of the subject property?*

No, as the use will be residential and does not require screening.

9. *Is there suitable vacant land or buildings available or not available for development that currently has the same zoning?*

There other R-2 zoned lots available, however the size of this property in an existing residential neighborhood is unique.

10. *If the request is for business or industrial uses, are such uses needed to provide more services or employment opportunities?*

N/A

11. *Is the subject property suitable for the uses in the current zoning to which it has been restricted?*

Yes

12. *To what extent would the removal of the restrictions, i.e., the approval of the zoning request detrimentally affect other property in the neighborhood?*

The rezoning request will not have a negative impact on the surrounding properties. This neighborhood has spot-zoning with multiple types of residential and commercial properties.

13. *Would the request be consistent with the purpose of the zoning district classification and the intent and purpose of these regulations?*

Yes, the neighborhood already has two and three family dwellings. Changing to R-2 would be consistent with what the property owners are proposing for development.

14. *Is the request in conformance with the Comprehensive Plan and does it further enhance the implementation of the Plan?*

Yes, the Plan calls for additional housing variety.

15. *What is the nature of the support or opposition of the request?*

- City staff supports this rezoning. The standard public notice was published in *The Ark Valley News* and notices were sent out to surrounding property owners. As of the date of this report, there has been no opposition received.

- Other public comments in support or opposition will not be known until the public hearing. Any comments received by staff between the day the packet is sent and the hearing will be shared with the Board.

*16. Is there any information or are there recommendations on this request available from professional persons or persons with related expertise which would be helpful in its evaluation?*

No

*17. By comparison, does the relative gain to the public health, safety and general welfare outweigh the loss in value or the hardship imposed upon the applicant by not approving the request?*

No, the current structure is in need of repair, it does not necessarily require demolition. The owner could also build single-family residences on this lot.

**City staff recommends approval of this rezoning application.**

City of Valley Center

Case No. PL \_\_\_\_\_ - \_\_\_\_\_

### REZONING/LAND USE AMENDMENT APPLICATION

This application is for a Rezoning/Land Use Amendment before the City Planning Commission. The form must be completed and filed with the Zoning Administrator at Public Works, 545 W Clay Street, Valley Center, Kansas 67147-0188 or FAX: (316) 755-7324. An incomplete application will not be accepted. For questions, call (316) 755-7310, ext. 103.

Property owner(s) Name & Address Michael + Tammy Miller

Phone 316-212-7471 fax# \_\_\_\_\_

Petitioner's Name & Address \_\_\_\_\_

Phone \_\_\_\_\_ fax# \_\_\_\_\_

Contact email address Mike\_miller3344@cox.net Contact Cell Phone 316.212.7471

Relationship of applicant to property is that of  Owner \_\_\_ Tenant \_\_\_ Lessee \_\_\_ Other

Property Zoning/Land Use Plan is now R 1 B

Proposed Rezoning/Land Use Plan Amendment R 2

Property shown on Valley Center Land Use Plan is now R 1 B

Address/Location of Request 135 N Ash, Valley Center

Justification for Rezoning/Land Use Plan Amendment (attach narrative to application)

The undersigned petitioner understands the following conditions of this application:

1. That he/she has been advised of the fee requirements established and that the fee accompanies this application for a Rezoning/Land Use Amendment.
2. That the Planning Commission can only recommend action and the City Council must ratify the Planning Commission's decision as the final decision of the City.

Michael Miller 12/29/25 \_\_\_\_\_  
 Applicant Date Agent (If any) Date

**Office use only**

A pre-application meeting occurred with the applicant on \_\_\_\_\_. This application was received at \_\_\_\_\_ (am) (pm) on \_\_\_\_\_, 20\_\_ by the Zoning Administrator acting on behalf of the Planning Commission and City Council. It has been checked and found to be complete. Nonrefundable fee varies, depending upon the zoning classification being requested.

Zoning Application fee for a rezoning is \$300 other than a PUD, which is \$500

To whom it may concern,

This letter is to formally request a zoning change for 135 N Ash, Valley Center KS from R-1B to R-2. A few months ago a rezoning change was requested from R-1B to R-4 to accommodate more than 1 duplex on the corner lot. This zoning change was approved by the zoning board and also for the 1<sup>st</sup> reading at the City Council. The 2<sup>nd</sup> reading the change was denied and requested the owners come back with the R-2 designation.

Thank you,

A handwritten signature in black ink, appearing to read "Michael & Tammy Miller". The signature is fluid and cursive, with a long horizontal stroke at the end.

Michael & Tammy Miller

**ORDINANCE NO. 1442-26**

**AN ORDINANCE CHANGING THE ZONING DISTRICT CLASSIFICATION OF CERTAIN PROPERTY LOCATED IN THE CITY OF VALLEY CENTER, KANSAS, UNDER THE AUTHORITY GRANTED BY THE ZONING REGULATIONS OF THE CITY.**

**NOW THEREFORE, BE IT ORDAINED** BY THE GOVERNING BODY OF THE CITY OF VALLEY CENTER, KANSAS:

**SECTION 1.** Having received a recommendation from the Valley Center City Planning and Zoning Board on Case No. RZ-2026-01, and proper notice having been given and hearing held as provided by law and under authority and subject to the provisions of the amended Zoning Regulations of the City as approved by Ordinance No. 1279-14, the zoning district classification of the property legally described herein is changed as follows:

Change of zoning district classification from R-1B (Single Family District) to R-2 (Two-Family District).

Legal Description: LOTS 29-31-33-35-37 AVE B NOW ASH AVE CITY OF VALLEY CENTER.

Legal Address: Currently addressed as 135 N Ash Ave., Valley Center, KS 67147

**SECTION 2.** Upon the taking effect of this Ordinance, the above zoning change shall be entered and shown on the Official Zoning Map(s) as previously adopted by reference and said map(s) is hereby reincorporated as a part of the Zoning Regulations as amended.

**SECTION 3.** This ordinance shall take effect and be in force from and after its passage, approval, and publication once in the official city newspaper.

**PASSED** by the Governing Body and signed by the Mayor of the City of Valley Center, Kansas, on this 7<sup>th</sup> day of April, 2026.

First Reading: March 17, 2026  
Second Reading: April 7, 2026

(SEAL)

/s/ \_\_\_\_\_  
Jet Truman, Mayor

ATTEST:

/s/ \_\_\_\_\_  
Kristi Carrithers, City Clerk

**NEW BUSINESS**  
**RECOMMENDED ACTION**

**D. ORDINANCE 1442-26; RE-ZONE 135 N ASH:**

Should Council choose to proceed

**RECOMMENDED ACTION**

**Staff recommend motion to approve for 1<sup>st</sup> reading Ordinance 1442-26 to re-zone 135 N Ash from R-1B to R-2.**

**NEW BUSINESS**

**E. MAIN STREET VALLEY CENTER:**

Chris Strunk will give updates on Main Street projects and will request funding for the year 2026.

Finance Director Clint Miller reports that \$15,000 is budgeted in 2026 for funding requests from outside organizations. Typically, the following groups have received funds from this same \$15,000 line item; Fall Festival, Main Street Valley Center, Mud Daubbers, Historical Society, Scouts & PBS.

- Main Street Request Letter



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To: Mayor Truman and city council members

From: Chris Strunk, president of the Main Street Valley Center board of directors

**Thank you for your support of Main Street Valley Center. We request approval of a \$10,000 grant for 2026. This is the same amount as 2025.**

**Main Street Valley Center started its 11<sup>th</sup> year.**

We want to thank **Kyle Fiedler**, the city's community development director, for continuing to guide and assist our group; **Mayor Truman and city council members** who see the value in a healthy Main Street and support what we're doing; **staff with the city's public works and parks departments** for their help with banners and lights, the Christmas tree and mowing the open lot; and **Chris Porter and his crew** for his mowing services and keeping sidewalks clear of weeds. Thanks also to **Eric Scriven** with LeVenue and **Dan and Lisa Schmidt** with Perfect Party Pix.

It's an exciting time in historic downtown Valley Center. And we're glad to be a small part of it.

MSVC is committed to the preservation and revitalization of historic downtown Valley Center. We do this by encouraging preservation and maintenance of buildings and infrastructure, assisting retail and service businesses and bolstering community pride and involvement. We believe when the core of Valley Center does well, everyone in the community benefits.

**Main Street Valley Center was very active in 2025.**

- Partnered with businesses across the city on a Main Street Bucks gift certificate program.
- Held a decorative planter contest to encourage businesses to beautify Main Street.
- Held a successful Farmers Market from May through September.
- Partnered with the Lions Club and the chamber of commerce to help enhance already successful downtown events.
- Hosted the Hometown Christmas community Christmas tree-lighting event.
- Hosted a Movie on Main night.
- Expanded the veterans banner program.
- Expanded the Main Street Valley Center board.

## **MAIN STREET BY THE NUMBERS**

In 2025, there was a \$10,000 public investment in Main Street Valley Center, and there was \$245,000 in private investment in the downtown area. For every \$1 of municipal investment in Main Street Valley Center, there was a \$24.50 return in private investment in 2025. Also in 2025, we had hundreds of volunteer hours with Main Street events and programs.

## **WE WANT TO KEEP THINGS GOING in 2026**

We believe in the power of momentum. That's why we will continue to plan fun family events and look for ways to enhance the downtown environment while supporting businesses.

### **Our plans for 2026 include:**

- Continuing the Main Street Enhancement Grant program, which provides matching cash grants to property owners for projects that improve their properties.
- Continuing the Main Street Bucks program, which encourages local shopping across the city.
- Expanding the veterans banner project, which honors local military veterans while beautifying Main Street and Meridian.
- Expanding Farmers Market, which brings the community together while providing a venue for fresh food as well as arts and crafts for local vendors and consumers.
- Continuing efforts to beautify Main Street with the planters contest and the upkeep of sidewalks and rights-of-way.
- Strengthening partnerships in the community.
- Hosting and supporting downtown events.
- Being part of the city's discussions as it explores potential options for a downtown community gathering space and improvements to downtown infrastructure.
- Improving the decorative lighting system.

MSVC is excited about the future of historic downtown Valley Center and look forward to making it a more attractive, friendly and vibrant place for residents and visitors.

**Board meetings:** Noon on the third Friday of the month (usually at City Hall).

**Contact:** Chris Strunk, 755-0821(W), 519-3952(C), 210 W. Main

### **Our board members**

Our board members include Chris Strunk (president and business/property owner), Christy Miller (vice president and business/property owner), Trish Schmidt (treasurer and member at-large), Hailee Clark (secretary and chamber of commerce representative), Gina Gregory (city council representative), Nick Lewis (business/property owner), Eric Scriven (business/property owner), Marsha Huebert

(member at-large), Tony Schock (business/property owner), Sarah Bryant (member at-large), Kyle Fiedler (executive director) and Allison Clubb (ex-officio member).

**NEW BUSINESS**  
**RECOMMENDED ACTION**

**E. MAIN STREET VALLEY CENTER:**

Should Council choose to proceed

**RECOMMENDED ACTION**

**Staff recommend approval of funding at the council's discretion for 2026.**

**NEW BUSINESS**

**F. IRREVOCABLE LETTER OF CREDIT:**

City Administrator Cyndra Kastens will lead discussion on Developers Irrevocable Letter Of Credit (ILOC). The current resolution that governs the ILOC permits partial releases of the secured funds back to the developer based upon issuance of certificates of occupancy. Developers would like the city to issue partial releases based upon lot sale instead of housing development. Administrator Kastens will explain more during the meeting. Resolution 481-05 is attached for reference.

- Resolution 481-05

**RECOMMENDED ACTION**

**No action required.**

RESOLUTION NO. 481-05

**A RESOLUTION ESTABLISHING A POLICIES FOR MUNICIPAL FINANCING OF CERTAIN PUBLIC IMPROVEMENTS AND LEVYING OF SPECIAL ASSESSMENTS WITHIN THE CITY OF VALLEY CENTER, KANSAS; AND REPEALING RESOLUTION NO. 145-91 OF THE CITY.**

**WHEREAS**, it is the policy of the City of Valley Center, Kansas (the “City) as set forth in Resolution No. 145-91, to encourage development within the city through the use of special assessment financing for public improvements under K.S.A. 12-6a01 et seq.; and

**WHEREAS**, the City policy requires, as a condition precedent to financing for such public improvements, that petitions for public improvements be supported by adequate assurances of full and timely payment of annual special assessments before such improvements are authorized;

**WHEREAS**, the City has determined that a portion of the costs of public improvements should be paid by the city-at-large where the benefits of such improvements extend beyond the area of immediate impact; and

**WHEREAS**, the City is not obligated to approve improvements for which petitions are submitted, but does seek to satisfy the industry’s need for predictability in decisions affecting availability of municipal financing for public improvements; and

**WHEREAS**, the City has identified a need for revision of its current policy with respect to construction and financing of public improvements, as set forth in Resolution No. 145-91;

**NOW THEREFORE**, be it Resolved by the Governing Body of the City of Valley Center, Kansas:

**Section 1. Definitions.**

- a. **“City” means the City of Valley Center, Kansas.**
- b. **“Developer”** means any person, firm, corporation or other entity that subdivides real property located within the City for construction and financing of any public improvement required therefore pursuant to K. S. A. 12-6a01 **et seq.**, or other statutory or ordinance authority for construction and municipal financing of such improvements.
- c. **“Public Improvement”** means any infrastructure or other improvement, including but not limited to streets, sidewalks, sanitary sewer, water and storm drainage improvements, a petition for construction or installation of which is submitted by a Developer prior to or contemporaneously with approval of the plat for a subdivision, and which is subsequently constructed and financed pursuant to K.S.A. 12-6a01 et seq. or other statutory or ordinance authority.

**Section 2. Initiation of public improvements.** a. The City of Valley Center encourages new development by providing for the installation of public improvements, including but not limited to streets, sidewalks, storm drains, water lines, and sanitary sewers, upon submission and approval of a valid petition therefore pursuant to K.S.A. 12-6a01 et seq.; provided, that the Developer furnishes financial security satisfactory to the City for payment of special assessments levied in connection with such improvements. Such financial security may, at the City's sole discretion, consist of:

- (1) A deposit, in cash, or cash equivalent, equal to 20% of the estimated project costs, or
- (2) An irrevocable letter of credit, corporate surety bond or other equivalent financial guaranty equal to 35% of estimated project cost. of the project.

Project costs include but shall include not be limited to costs for engineering design, construction, inspection, temporary note interest and administration. Any such deposit shall be used to reduce the costs of the financed through issuance of debt instruments by the City and recovered by levy of special assessments. Required financial security shall be furnished to the City prior to award of a construction contract for the petitioned improvements. In the event actual project costs are lower than the estimated costs, required financial security may at the City's discretion be correspondingly reduced by a full or partial refund of a deposit or reduction of the principal amount of a letter of credit or surety bond.

- b. Installation of public improvements with special assessment financing may be authorized by the Governing Body without financial security when deemed to be in the public interest and when one or more of the following conditions exist:
  1. Improvements are ordered in by resolution of the Governing Body;
  2. The majority of land in the improvement district is in public ownership; or
  3. There are multiple owners in the proposed improvement district and a majority of the land therein is developed with residences or other principle buildings.
- c. All petitions for public improvements shall include the proposed method for distribution of associated costs. When notice and hearing on any such petition is required or deemed advisable by the City, the Developer shall at its expense provide the City with a current list of the owners of all property within the proposed improvement district.
- d. Nothing in section 2 shall construed to limit the City's authority to require other or additional financial security, including a letter of credit or surety bond for more than 35% of project costs, as a condition precedent to authorization or construction of public improvements petitioned for by a Developer.

**Section 3. Limitation on Total Special Assessments in New Subdivisions.**

The City may, at the time petitions are presented for a proposed subdivision,

determine a maximum feasible monthly or annual assessment to be levied upon the properties in such subdivision and may decline to approve such petitions if it appears, based on the estimated project costs, that special assessment will exceed the maximum so established. Should it appear that required improvements would result in assessments in excess of the maximum determined by the Governing Body to be feasible, the Developer may:

- a. Redesign or modify the size, scope or character of the subdivision;
- b. Privately finance construction of some or all required improvements;
- c. Abandon or postpone development of the subdivision.

**Section 4. Term of Special Assessments.** Special assessments levied to finance public improvements in developing subdivisions shall spread over a term of fifteen (15) years unless the Developer or other petitioner requests another term and the City determines that such other term will not adversely affect its security or the interests of the present owners or future purchasers of property against which such assessments would be levied.

**Section 5. Apportionment of Public Improvement Costs.** Subject to the discretion of the City, costs of public improvements will be generally be apportioned between an improvement district and the city-at-large in accordance with the following policies:

a. Streets

- 1) The cost of construction of local streets, including two curbs and related storm drains, shall be assessed 100% to the property within benefit district. The benefit district shall include those properties as provided by statute.
- 2) The costs of construction of collector and arterial streets shall be distributed whereby property within the benefit district shall pay the cost equivalent for a local street and the city-at-large shall pay the cost of any excess width or thickness to meet city standards and specifications. The costs of the collector and arterial street construction where total access control is required by or dedicated to the city will be paid in full by the city-at-large.
- 3) The cost of improvements of direct benefit to adjacent property such as curb cuts, driveways, frontage roads, special turn lanes, ect., shall be assessed 100% to the benefited property.

b. Sidewalks

- 1) The cost of all sidewalk improvements shall be paid by the benefited property. The cost of handicapped accessible ramps built at the intersection in conjunction with new street construction shall be assessed to the benefit district.
- 2) When sidewalk improvements are initiated by resolution of the Governing Body along arterial streets, 50% of the costs shall be paid by benefited property and 50% of the cost shall be paid by the city-at-large.

c. Storm Drainage

- 1) Drainage improvements to the following area, including the flood dike and related pumping stations, creeks and sloughs shall be funded 100% by the city-at-large: \_\_\_\_\_
- 2) Drainage improvements in developed areas of the city that have been included in a previous benefit district shall be funded 100% by the city-at-large.
- 3) Drainage improvements in developed areas of the city that have not been included in previous benefit district shall be funded 50% by the city-at-large and 50% by the benefit district.
- 4) Drainage improvements in undeveloped areas of the city shall be funded 100% by the benefit district.

d. Water System

- 1) In residential areas the cost of lines, valves and hydrants for eight inch water mains shall be assessed 100% to the benefit district. If the city desires to place a larger water main to or through the area to benefit the overall system, the benefit district shall pay the cost equivalent of a twelve-inch line and the city's water utility fund shall pay the remainder.
- 2) In commercial or industrial area, the benefited property owner or owners shall pay 100% of the cost of the distribution system necessary to satisfy the requirements.
- 3) The cost of service shall be paid by the benefited properties.

e. Sanitary Sewers

- 1) In residential areas, the costs of mains, manholes and pump stations for eight inch sewer mains shall be assessed 100% to the benefit district. If the city desires to place a larger sewer main to or through the area to benefit the overall system, the benefit district shall pay the cost equivalent of an eight inch line and the city's sewer utility fund shall pay the remainder.
- 2) In a commercial or industrial area, the benefited property owner or owners shall pay 100% of the cost of the collection system necessary to satisfy their requirements.
- 3) The cost of service lines shall be paid by the benefited property.

**Section 6. Demand Against Issuer of Letter of Credit or Surety Bond.**

- a. In the event annual special assessments attributable to public improvements financed pursuant to this resolution become delinquent, the City may at its discretion make demand against the issuer of any letter of credit or surety bond given to secured payment of such special assessment, for payment of an amount sufficient to cure such delinquency, including interest thereon. Such issuer or surety shall forthwith satisfy such delinquent special assessment obligation pursuant to the applicable letter of credit or surety bond.
- b. The city clerk shall periodically consult with the county treasure to ascertain the status of all special assessments the payment of which is secured pursuant to this resolution or any preceding resolution requiring such security. In the event the

clerk determines that a special assessment so secured is delinquent, the clerk shall promptly notify the Council of such delinquency, including the amount thereof and the name of the Developer. After examining the circumstances surrounding such delinquency, the Council shall direct staff to take such enforcement action as the Council deems appropriate.

**Section 7. Release or Reduction of Financial Security.** (a) When the number of lots upon which a principal building conforming to City building and zoning regulations has been constructed and a certificate of occupancy thereof has been issued is equal to at least 35% of the lots or parcels within the improvement district, the Developer may make written request for a 50% reduction of the face amount of any letter of credit or surety bond issued to secure payment of special assessments levied against such lots or parcels. Upon receipt of such request, the City shall reduce the obligation represented by such letter of credit or surety bond as requested and notify the Developer and issuer of such reduction in writing. Thereafter, requests for *pro rata* reduction of such letter of credit or surety bond based on issuance of additional certificates of occupancy will be granted by the City; provided, that no Developer shall request reduction of the same letter of credit or surety bond more frequently than semiannually; or,

(b) When the number of lots sold and has been registered with the Sedgwick County Register of Deed office with different ownership then the Developer or has any ownership interest in the Developer; is an employee, officer or agent of the Developer; is owned in whole or in part by the Developer or any person, firm, corporation or entity that has an ownership interest in the Developer; or is owned, in whole or in part, by any person or entity that owns, in whole or in part, any entity that has an ownership interest in the Developer, is equal to at least 75% of the lots or parcels within the improvement district, the Developer may make written request for a 100% reduction of the face amount of any letter of credit or surety bond issued to secure payment of special assessments levied against such lots or parcels. Upon receipt of such request, the City shall reduce the obligation represented by such letter of credit or surety bond as requested and notify the Developer and issuer of such reduction in writing. Thereafter, requests for *pro rata* reduction of such letter of credit or surety bond based on lots sold and has been registered with the Sedgwick County Register of Deed office with different ownership then the Developer or Has any ownership interest in the Developer; is an employee, officer or agent of the Developer; is owned in whole or in part by the Developer or any person, firm, corporation or entity that has an ownership interest in the Developer; or is owned, in whole or in part, by any person or entity that owns, in whole or in part, any entity that has an ownership interest in the Developer;, will be granted by the City; provided, that no Developer shall request reduction of the

same letter of credit or surety bond more frequently than semiannually.

- c. Notwithstanding the provisions of subsection “a” and “b” of this section, no request for reduction of the security provided by a letter of credit or surety bond shall be granted for any Developer owning property within the City with respect to which there is, at the time such request or before action thereon by the City, any due and unpaid special assessment.

**Section 8. Effect of Outstanding Delinquent Special Assessments.** a. No petition for public improvements under K.S.A. 12-6a01 et seq., or other statutory or ordinance authority, to serve a proposed subdivision will be approved by the City if submitted by:

1. A Developer that is currently delinquent in payment of special assessment levied against any real property located within the City; or
2. Any person, firm, corporation or other entity that is currently delinquent in payment of special assessment levied against any real property located within the City, and –
  - (c) Has any ownership interest in the Developer;
  - (d) Is an employee, officer or agent of the Developer;
  - (e) Is owned in whole or in part by the Developer or any person, firm, corporation or entity that has an ownership interest in the Developer; or
  - (f) Is owned, in whole or in part, by any person or entity that owns, in whole or in part, any entity that has an ownership interest in the Developer;

b Each Developer petitioning for public improvements governed by this Resolution shall, prior to award of any contract for any such improvement, certify under oath that neither such Developer nor any person, firm, corporation, or other entity described in subsection “b” of this section has a financial interest in any property anywhere within the city with respect to which there are delinquent special assessments.

**Section 9. Exceptions to Policy.** Nothing herein shall be construed to limit the authority of the City to take any action it deems appropriate, either consistent with Kansas law or in the exercise of its constitutional home rule powers, respecting the financing of public improvements.

**Section 10. Repealer.** Resolution No. 145-91 of the City of Valley Center, Kansas, is hereby repealed; provided, that such resolution shall remain in force and continue to apply to requests for release or reduction of surety bonds and letters or credit provided pursuant to its terms.

Adopted by the Governing Body of the City of Valley Center, Kansas this 16<sup>th</sup> day of August, 2005

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Robert W. Robinson, Mayor

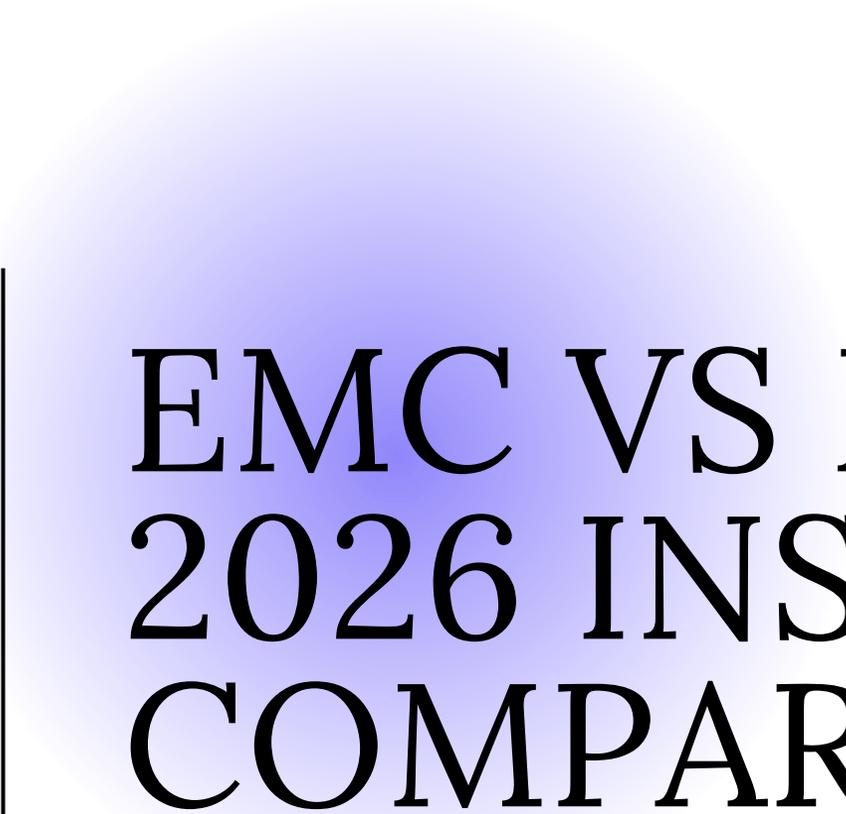
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Kristine A. Polian, City Clerk

**G. DISCUSSION OF CITY INSURANCE:**

Finance Director Miller has been in discussion with two insurance companies for City coverage. He will present the options for Council consideration. The City currently has EMC insurance through The Insurance Guys. The second option for insurance is with Midwest Public Risk through Conrade Insurance. Both companies are good options, but both also and unique risks and things to consider.

- Insurance Option presentation



EMC VS MPR  
2026 INSURANCE  
COMPARISON

## History:

1. Valley Center has been with EMC insurance for 30+ years. Our local agent is The Insurance Guys in Valley Center who writes the EMC insurance for the City.
2. Our August 2025 storm led to large insurance claims. We had challenges with EMC on both the roofing and vehicle claims. It was not a smooth process at times.
3. The Finance team decided to shop the City in the marketplace for the first time in over a decade. It was a lengthy six-month process to shop for insurance. We found that our rates were competitive to the market overall.
4. We did find one option that could save the city some money annually. We are presenting the pros and cons of that option to council tonight.
5. Our insurance with EMC renews on 3-31-26. The decision on keeping EMC for another year or switching to the new option must be made this evening.

## EMC Insurance

1. EMC specializes in writing insurance for cities and school districts.
2. EMC has recently been in a 6-year period of losses that exceeded revenues. This has led to large premium increases for the majority of their customers. 2026 increases were in the 20%+ range for many EMC customers.
3. EMC knew Valley Center was shopping ourselves this year. Our rate increased only 3% over last years rates.
4. EMC also has been switching customers to a depreciated roof schedule. Essentially roof coverage becomes less each year in dollars as the roof ages. Once they knew we were shopping around, EMC kept our full replacement cost coverage on our roofs for at least another year. I am not sure how long we will be able to keep that full coverage in the years ahead, but we again have it for at least another year.
5. EMC has been shrinking in recent years and losing customers. Their low claim customers have chosen to form a pooled insurance group together. This has led to their remaining customer base to be higher claim and higher risk cities/school districts.
6. EMC is written through The Insurance Guys in Valley Center. They have been a partner with the City for the past 8 years and we appreciate the relationship we have with them. They are generous donors to the Christmas party and other social activities each year.
7. Valley Center paid \$278,747 in 2025 for EMC insurance. We have been quoted \$287,314 for the 2026 timeframe that begins 4-1-26.

## Midwest Public Risk (MPR)

1. Midwest Public Risk was founded in 1983. It is comprised of over 125 entities and serves the Kansas and Missouri market only.
2. Potential new members are discussed at MPR member conferences individually. MPR focuses on adding new entities with stable claims history, infrastructure that is maintained and in good condition, and has a good reputation within the state they reside. Valley Center has already been discussed and was voted in as a potential new member in the last 90 days. Many cities that apply for membership do not get accepted.
3. MPR is member-driven organization similar in structure to Pareto which the City uses for health insurance. Premiums paid by the members are put into a pool. Claims up to 750k for property and 500k for liability are paid directly from the pool. MPR then insures itself with additional outside insurance which pays the claims larger than these two amounts just listed. This is similar in structure on how our city Pareto insurance steps in pays employee medical claims that exceed 40k for a person in any given year. We would have collective ownership as a City inside MPR.
4. Each city must appoint one member representative to attend conferences. That member has voting rights on behalf of the City.

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## MPR MEMBER RESOURCES

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### **RISK MANAGEMENT**

**Because What You Don't Know  
Can Hurt You**

MPR has a team of experts for the type of risks faced by the entities we serve. Programming and resources have been developed to help members control losses and protect their communities, some of which include:

- Dedicated Risk Manager to provide consultation On-Site and remotely
- Web-Based Training
- Loss Control Training Resource Library
- Risk Prevention Advisories
- Free Legal Advice on Law Enforcement, Land Use and Employment Practice Issues
- Facility and Work Practice Reviews
- 24 Hour Workers' Comp Nurse Triage Hotline
- Telephone and On-Site Nurse Case Management Service
- WeTiP (no-cost anonymous criminal activity reporting hotline)
- Member Scholarships to National Conferences
- Lexipol Law Enforcement Policies and Daily Bulletins

# MPR continued

## TRAINING

MPR Staff can conduct a variety of training sessions on-site for Members or at the MPR Campus

- Accident Investigation
- Back Injury Prevention
- Blood Borne Pathogens
- Chainsaw Operation
- Confined Spaces
- Cybersecurity
- Defensive/Distracted Driving
- Effective Safety Committees
- Elected Officials
- Employment Discrimination/Harassment
- Facility Inspections
- Fall & Slip Prevention
- Government Ethics
- Hazard Communication
- Heat Stress
- Heavy Machinery
- Incident Reporting and Investigations
- Lock Out Tag Out
- Personal Protective Equipment
- Public Official Liability
- Sewer Back Up Response
- Snow and Ice Control
- Strains and Sprains
- Supervisor's Survival Skills
- Swimming Pool Hazards
- Trenching & Shoring
- Traffic Control
- Workplace Violence
- Many Other Topics by Request

# MPR continued

## **Other Member-Insureds of MPR**

*(this is not an all inclusive list)*

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1. City of Bronson
2. City of Coffeyville
3. City of Dodge City
4. City of Fowler
5. City of Glasco
6. City of Goddard
7. City of Gossel
8. City of Hamilton
9. City of Harper
10. City of Haven
11. City of Hays
12. City of Holyrood
13. City of Junction City
14. Local Housing Authority of Newton
15. City of Lucas
16. City of Manhattan
17. City of Natoma
18. City of North Newton
19. City of Otis
20. City of Sedgwick
21. City of Winfield

## Conrad Insurance (writes the MPR account)

1. Conrad Insurance will replace The Insurance Guys as our agent if we switch to MPR.
2. Conrad is a commercial insurance agency that has office in Wichita and Newton and employs over 50 people. Eight of Conrads employees live in Valley Center including the owner who is building a new house in the City limits that will be completed by the end of 2026.
3. Conrad currently writes the Valley Center School District under traditional insurance. The VC school district is not in the pooled insurance group at this time.

### YOUR SERVICE TEAM



Chris Conrade

Risk Consultant - responsible for coverage analysis and market placement.

***cconrade@conradeinsurance.com***



Jesseca Walter

Account Manager - responsible for certificate requests, claims and general policy maintenance.

***jwalter@conradeinsurance.com***



Crystal Stupasky

Account Manager - responsible for general policy maintenance.

***cstupasky@conradeinsurance.com***

### ABOUT CONRADE INSURANCE

Conrade Insurance Group is a retail Property and Casualty Insurance Agency that is a vital and expanding group of professionals. Our group is committed to high standards of excellence to ensure our dedication to provide a People Centric environment engaging in each other, our work, and our customers. We define our goal of being the Best in Class by using the most advanced technology, procedures and quality control; the most knowledgeable and finest trained staff; combined with unsurpassed insurance protection and peace of mind for our clients. We are a quick and nimble agency that strives for improvement every day, making us a leader in our industry and an organization that is happy, growing, and profitable

## EMC vs MPR

### Annual Cost - 2026

EMC - \$287,314 (renews 3-31-26)

MPR - \$261,916 (all entities renew on 7-1-26. We would buy a 3-month policy for \$65,479 and then renew for \$261,916 for the 6-1-26 to 5-31-27 period with all other members)

MPR offers \$25,398 annual savings over EMC.

### Roof Coverage

EMC - Moving to depreciated with other cities. Offered us replacement cost to renew. Not sure how long we would have replacement cost with EMC.

MPR - Offers replacement cost.

### Comparison of last years storm for Valley Center:

EMC - \$50,000 building deductible + \$6,000 vehicle deductible = **\$56,000 total**

MPR - \$25,000 building deductible + (\$2,500 per vehicle x 18 vehicles = \$45,000) = **\$70,000**

**Summary: We would save \$25,398 annually but would have had \$14,000 in additional storm deductibles if we had MPR insurance in 2025 with our most recent storm.**

## EMC vs MPR continued

### Annual Price Increases

1. EMC is offering a 3% price increase at renewal. Most other cities with EMC saw 20%+ increases this renewal. There is concern we might see larger 20%+ increases in the next few years to catch up on rates.
2. MPR – Stable increases in the 4-7% annual range. The largest increase Conrad insurance has ever seen for a city inside MPR for a one-year period was 10%.

### MPR Risk

1. Almost all cities up in the KC region are now in MPR. If that region suffered catastrophic damage from a large tornado for example, we would be at risk for large rate increases from that situation.

### 100M Situation

1. Valley Center has 59M in buildings and assets as of 2026. We will be adding a 20M+ water treatment plant in 2027. Once a city hits 100M in assets, EMC will in most cases no longer write that cities insurance. This will eventually become an issue for VC if we stay with EMC.
2. MPR does not have a 100M limit and writes cities well beyond that number currently. MPR may or may not let us join later if we turn them down at this time.

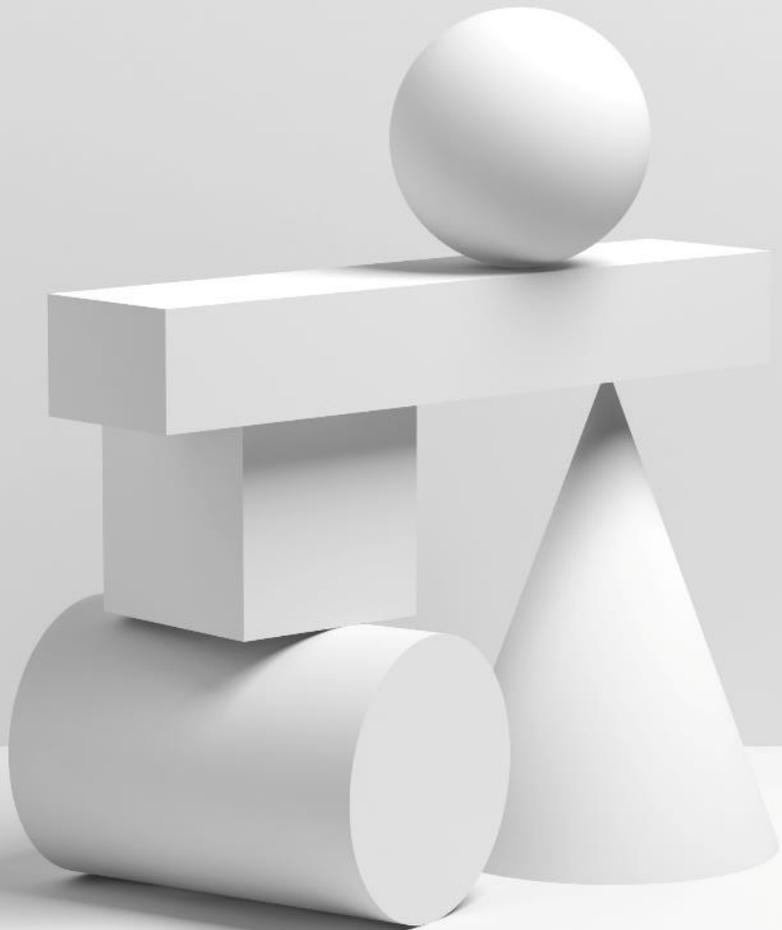
# WHERE DO WE GO FROM HERE?

We have two options this evening:

1. We can stay with EMC. This requires no action or vote tonight on councils' part. We notify The Insurance Guys we are staying with them tomorrow and renew for another year with EMC.
2. Council could also choose to move to MPR. This will require a motion and a vote. We send the minutes of that vote to Conrad tomorrow and move to MPR at the end of this month.

City Administration has no recommendation we are making this evening. Both companies are good options, but both also have unique risks and things to consider. Council must decide between one of these two options this evening. This is the last council before renewal.

Thank you.



Q & A

**NEW BUSINESS**  
**RECOMMENDED ACTION**

**G. DISCUSSION OF CITY INSURANCE:**

**Should Council choose to proceed,**

**RECOMMENDED ACTION:**

**Staff has no recommendation at this time, as both are good options, but requests Council decision for insurance coverage.**

**CONSENT AGENDA**

- A. APPROPRIATION ORDINANCE – MARCH 17, 2026**
- B. PLANNING & ZONING BOARD MINUTES-FEBRUARY 24, 2026**
- C. TREASURER’S REPORT – JANUARY 2026**
- D. REVENUE AND EXPENSE REPORT- JANUARY 2026**
- E. CHECK RECONCILIATION – JANUARY 2026**
- F. PUBLIC PROPERTIES & OUTDOOR SPACES BOARD  
SEPTEMBER 11, 2025**

**RECOMMENDED ACTION:**

**Staff recommends motion to approve the Consent Agenda as presented.**

**CONSENT AGENDA**

**A. APPROPRIATION ORDINANCE:**

Below is the proposed Appropriation Ordinance for March 17, 2026, as prepared by City Staff.

**March 17, 2026, Appropriation**

**Peoples Bank                   \$    1,120,599.73**

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0126	HACH COMPANY HACH COMPANY	R	2/27/2026	4,588.00		064304		4,588.00
0150	AT&T MOBILITY AT&T MOBILITY	R	2/27/2026	271.29		064305		271.29
0196	P E C (PROFESSIONAL ENGINEERIN P E C (PROFESSIONAL ENGINEERIN	R	2/27/2026	46,540.00		064306		46,540.00
0312	VALLEY CENTER RECREATION VALLEY CENTER RECREATION	R	2/27/2026	2,205.00		064307		2,205.00
0517	WICHITA CONCRETE PIPE COMPANY WICHITA CONCRETE PIPE COMPANY	R	2/27/2026	478.00		064308		478.00
0623	CORE & MAIN CORE & MAIN	R	2/27/2026	45.00		064309		45.00
0746	RAY LINDSEY RAY LINDSEY	R	2/27/2026	12,682.50		064310		12,682.50
0824	GALLS, LLC GALLS, LLC	R	2/27/2026	451.48		064311		451.48
1039	GRAINGER GRAINGER	R	2/27/2026	8,941.64		064312		8,941.64
1105	CK POWER CK POWER	R	2/27/2026	5,205.00		064313		5,205.00
1196	GARVER, LLC. GARVER, LLC.	R	2/27/2026	1,126.11		064314		1,126.11
1199	NATIONWIDE NATIONWIDE	R	2/27/2026	50.00		064315		50.00
1234	FLEET FUELS LLC FLEET FUELS LLC	R	2/27/2026	958.27		064316		958.27
1236	SHORT ELLIOT HENDRICKSON, INC. SHORT ELLIOT HENDRICKSON, INC.	R	2/27/2026	39,815.93		064317		39,815.93
1266	HUTCHINSON COMMUNITY COLLEGE HUTCHINSON COMMUNITY COLLEGE	R	2/27/2026	1,453.00		064318		1,453.00

VENDOR SET: 02 City of Valley Center  
 BANK: APBK PEOPLES CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

March 17, 2026 City Council Agenda Page 49

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1475	PRO-WELD LLC							
I-202602244648	PRO-WELD LLC	R	2/27/2026	737.50		064319		737.50
1513	FARHA ROOFING LLC							
I-202602244640	FARHA ROOFING LLC	R	2/27/2026	2,719.91		064320		2,719.91
0035	BARRY ARBUCKLE							
I-202603044671	BARRY ARBUCKLE	R	3/06/2026	800.00		064322		800.00
0042	LARRY LINN							
I-202603044667	LARRY LINN	R	3/06/2026	1,870.00		064323		1,870.00
0077	KANSAS OFFICE OF THE TREASURER							
I-202603044665	KANSAS OFFICE OF THE TREASURER	R	3/06/2026	1,043.91		064324		1,043.91
0156	BEALL & MITCHELL, LLC							
I-202603044669	BEALL & MITCHELL, LLC	R	3/06/2026	2,035.00		064325		2,035.00
0179	INTERLINGUAL INTERPRETING SERV							
I-202603044683	INTERLINGUAL INTERPRETING SERV	R	3/06/2026	264.40		064326		264.40
0183	KANSAS ONE-CALL SYSTEM, INC							
I-202603044679	KANSAS ONE-CALL SYSTEM, INC	R	3/06/2026	232.75		064327		232.75
0196	P E C (PROFESSIONAL ENGINEERIN							
I-202603044688	P E C (PROFESSIONAL ENGINEERIN	R	3/06/2026	6,178.75		064328		6,178.75
0226	RURAL WATER DISTRICT #2							
I-202603044672	RURAL WATER DISTRICT #2	R	3/06/2026	41.08		064329		41.08
0457	CHRISTOPHER MICHAEL LEE DAVIS,							
I-202603044668	CHRISTOPHER MICHAEL LEE DAVIS,	R	3/06/2026	125.00		064330		125.00
0601	JOY K. WILLIAMS, ATTORNEY AT L							
I-202603044670	JOY K. WILLIAMS, ATTORNEY AT L	R	3/06/2026	1,485.00		064331		1,485.00
0656	DRAGONFLY LAWN & TREE CARE LLC							
I-202603044666	DRAGONFLY LAWN & TREE CARE LLC	R	3/06/2026	2,507.75		064332		2,507.75
0680	FLUID EQUIPMENT							
I-202603044673	FLUID EQUIPMENT	R	3/06/2026	22,141.33		064333		22,141.33
0824	GALLS, LLC							
I-202603044689	GALLS, LLC	R	3/06/2026	383.88		064334		383.88

VENDOR SET: 02 City of Valley Center  
 BANK: APBK PEOPLES CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

March 17, 2026 City Council Agenda Page 50

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1082	T-MOBILE							
I-202603044678	T-MOBILE	R	3/06/2026	115.50		064335		115.50
1110	KANSAS PAVING							
I-202603044681	KANSAS PAVING	R	3/06/2026	572.04		064336		572.04
1112	CRAFCO, INC							
I-202603044690	CRAFCO, INC	R	3/06/2026	110.00		064337		110.00
1234	FLEET FUELS LLC							
I-202603044684	FLEET FUELS LLC	R	3/06/2026	378.00		064338		378.00
1240	UTILITY MAINTENANCE CONTRACTOR							
I-202603044691	UTILITY MAINTENANCE CONTRACTOR	R	3/06/2026	5,967.19		064339		5,967.19
1297	BURNS & MCDONNELL/CAS CONSTRUC							
I-202603044687	BURNS & MCDONNELL/CAS CONSTRUC	R	3/06/2026	412,723.38		064340		412,723.38
1391	ARC PHYSICAL THERAPY PLUS LP							
I-202603044676	ARC PHYSICAL THERAPY PLUS LP	R	3/06/2026	70.00		064341		70.00
1394	IDEATEK TELECOM, LLC.							
I-202603044680	IDEATEK TELECOM, LLC.	R	3/06/2026	1,759.41		064342		1,759.41
1424	VALLEY CENTER LIONS CLUB							
I-202603044685	VALLEY CENTER LIONS CLUB	R	3/06/2026	264.00		064343		264.00
1474	JAN-PRO REGIONAL FRANCHISE							
I-202603044675	JAN-PRO REGIONAL FRANCHISE	R	3/06/2026	5,135.00		064344		5,135.00
1476	C & B EQUIPMENT MIDWEST							
I-202603044682	C & B EQUIPMENT MIDWEST	R	3/06/2026	49,561.35		064345		49,561.35
1502	ANDALE CONSTRUCTION, INC.							
I-202603054693	ANDALE CONSTRUCTION, INC.	R	3/06/2026	261,947.87		064346		261,947.87
1526	PARDO CONSTRUCTION, LLC.							
I-202603044674	PARDO CONSTRUCTION, LLC.	R	3/06/2026	214,164.00		064347		214,164.00

VENDOR SET: 02 City of Valley Center  
BANK: APBK PEOPLES CHECKING  
DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	43	1,120,145.22	0.00	1,120,145.22
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 02 BANK: APBK TOTALS:	43	1,120,145.22	0.00	1,120,145.22

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0157	KYLE FIEDLER							
	I-202602254657	R	2/27/2026	237.47		064321		237.47
0033	NEAL OWINGS							
	I-202603044677	R	3/06/2026	161.94		064348		161.94
0170	PARIS MOORE							
	I-202603044686	R	3/06/2026	55.10		064349		55.10

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	3	454.51	0.00	454.51
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 03 BANK: APBK TOTALS:	3	454.51	0.00	454.51
BANK: APBK TOTALS:	46	1,120,599.73	0.00	1,120,599.73
REPORT TOTALS:	46	1,120,599.73	0.00	1,120,599.73

SELECTION CRITERIA

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VENDOR SET: \* - All  
 VENDOR: ALL  
 BANK CODES: All  
 FUNDS: All

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CHECK SELECTION

CHECK RANGE: 064304 THRU 064349  
 DATE RANGE: 0/00/0000 THRU 99/99/9999  
 CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99  
 INCLUDE ALL VOIDS: YES

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PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES  
 PRINT G/L: NO  
 UNPOSTED ONLY: NO  
 EXCLUDE UNPOSTED: NO  
 MANUAL ONLY: NO  
 STUB COMMENTS: NO  
 REPORT FOOTER: NO  
 CHECK STATUS: NO  
 PRINT STATUS: \* - All

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**CONSENT AGENDA**

**B. PLANNING & ZONING BOARD MINUTES-FEBRUARY 24, 2026:**

**PLANNING AND ZONING BOARD/BOARD OF ZONING APPEALS MEETING  
MINUTES  
CITY OF VALLEY CENTER, KANSAS**

Tuesday, February 24, 2026 7:00 P.M.

**CALL TO ORDER:** Paul Spranger called the meeting to order at 7:00 P.M. with the following board members present: Paul Spranger, Amy Bradley, Steve Conway, Rick Shellenbarger, Scot Phillips

**Members Absent:** Gary Janzen, Dalton Wilson

**City Staff Present:** Kyle Fiedler, Sabrina Young

**Audience:** Mark Weaver, Michael Miller, Tammy Miller

**AGENDA:** A motion was made by Spranger and seconded by Phillips to set the agenda. Motion passed unanimously.

**APPROVAL OF DRAFT MINUTES:** Spranger made a motion to approve January 27, 2026, meeting minutes. The motion was seconded by Shellenbarger. Motion passed unanimously.

**COMMUNICATIONS:** None

**PUBLIC HEARING BEFORE THE PLANNING AND ZONING BOARD/BOARD OF ZONING APPEALS:**

1. Review of V-2026-04, application of Mark & Leanda Weaver, pursuant to City Code 17.10.08, who are petitioning for a variance to have a 2,400 sq. ft. accessory structure on property addressed as 515 E. Valley Park Dr. Valley Center, KS 67147.

Fiedler reviewed his staff report, the applicant is requesting a variance to have a 2,400 sq. ft. accessory structure. There is an easement that runs from southwest to northeast across the lot. The applicant received a letter stating they can build over the easement. Notice was published but no comments were received. The residence to the west was recently approved for an accessory structure larger than code allows, and another neighbor across the street has one right at or just above the limit, so it is not uncommon in this area to have an accessory structure larger than code allows. The proposed location for the structure meets all setback requirements.

Spranger opened the hearing for comments from the public: 7:05 PM

Mark Weaver, the applicant, spoke stating that the lot size is .92 acres and is a bit larger than a normal lot. He also plans to build the shop out of wood as opposed to a metal building. He would also like to include windows.

Spranger closed the hearing for comments from the public: 7:07 PM

Based on the City Staff recommendations, public comments, and discussion by the Board of Zoning Appeals, Spranger made a motion to approve V-2026-04. Motion was seconded by Bradley. The vote was unanimous. Motion passed.

2. Review of RZ-2026-01, application of Mike & Tammy Miller, pursuant to City Code 17.11, who is petitioning for a rezoning of land that is currently zoned R-1B, which is the City's designation for a single-family district, to R-2, which is the City's designation for a two-family district. The property is currently addressed at 135 N Ash Ave., Valley Center, KS 67147.

Fiedler reviewed his staff report, this was originally approved by this board last year, passed the first reading at city council but was not approved at the second city council reading so it did not get rezoned. At that time the applicant was asking for R4 zoning which is high density residential. The council felt that would be too much for the lot. The applicant is now requesting a zoning of R-2 in order to build a single duplex on the lot. Notice was published in the paper and one neighbor reached out in opposition. Their main concern is drainage but also mentioned there are other areas of town the duplexes could be built in. This area has a lot of mixed zoning, commercial, R-3, R-2 and R-1B so this would not be uncommon for the neighborhood. R-2 seems to be more desirable for the area, based on the Council's previous discussions. This lot is a reasonable size to have a duplex on and still be within our code requirement for lot coverage.

Spranger opened the hearing for comments from the public: 7:11 PM

The applicant, Michael Miller, answered questions from the Board. He stated that the current building on the lot would be torn down and the new duplex built in its place. The new building will face Ash Ave. Parking will be to the front of the building off of Ash Ave. The duplex will have garages for the residents and enough off-street parking to comply with the zoning code.

Spranger closed the hearing for comments from the public: 7:13 PM

Based on the City Staff recommendations, public comments, and discussion by the Board of Zoning Appeals, Spranger made a motion to approve RZ-2026-01. Motion was seconded by Shellenbarger. The vote was unanimous. Motion passed.

3. Review of SP-2026-01, application of Blayne Martin, pursuant to City Code 17.12, who is petitioning to change a previously approved site plan at property currently unaddressed, just north of the intersection of West 77<sup>th</sup> St N. and north Ridge rd., Valley Center, KS 67147.

Fiedler reviewed his staff report, this property was annexed into the city limits and is zoned agricultural. They have a special use permit to operate a mineral extraction for a sand pit. The updated site plan includes a new building for offices and shop with parking areas for employees and visitors and move the scales away from the entrance creating an extended driveway allowing for a waiting area for semis that is off Ridge Road. This will also allow for enough room for the trucks to stop covering their loads before exiting the site. The full signage plan was not given to staff as Ridge Road is still completely in the county and would need to be reviewed by them instead.

They are currently operating on the southern parcel of land and the building will be at the northern end of the southern parcel.

Janzen opened the hearing for comments from the public: 7:23 PM

No public spoke.

Janzen closed the hearing for comments from the public: 7:24 PM

Based on the City Staff recommendations, public comments, and discussion by the Board of Zoning Appeals, Spranger made a motion to approve SP-2026-01. Motion was seconded by Conway. The vote was unanimous. Motion passed.

**OLD/UNFINISHED BUSINESS:**

1. None

**NEW BUSINESS:**

1. None

**STAFF REPORTS:**

1. None

**ITEMS BY PLANNING AND ZONING BOARD/BZA MEMBERS:**

Gary Janzen - absent  
Paul Spranger - none  
Rick Shellenbarger - none  
Scot Phillips - none  
Steve Conway - none  
Dalton Wilson – absent  
Amy Bradley – none

**ADJOURNMENT OF THE PLANNING AND ZONING BOARD/BOARD OF ZONING APPEALS MEETING:** At 7:26 P.M., a motion was made by Spranger to adjourn and seconded by Phillips. The vote was unanimous, and the meeting was adjourned.

Respectfully submitted,

---

/s/ Kyle Fiedler, Secretary

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Gary Janzen, Chairperson

**CONSENT AGENDA**

**C. TREASURERS REPORT- JANUARY 2026:**

FUND	BEGINNING CASH BALANCE	M-T-D REVENUES	M-T-D EXPENSES	CASH BASIS BALANCE	NET CHANGE OTHER ASSETS	NET CHANGE LIABILITIES	ACCRUAL ENDING CASH BALANCE
010-GENERAL FUND	1,801,774.97	1,222,730.03	414,827.19	2,609,677.81	0.00	605.58	2,610,283.39
020-SPECIAL PARKS AND REC	46,906.94	198.49	12,000.00	35,105.43	0.00	0.00	35,105.43
030-SPECIAL ALCOHOL AND DRUGS	25,261.57	0.00	0.00	25,261.57	0.00	0.00	25,261.57
040-POOL/REC SALES TAX	571,922.36	113,241.75	0.00	685,164.11	0.00	0.00	685,164.11
050-TIF FUND	637,771.68	63,865.52	0.00	701,637.20	0.00	0.00	701,637.20
110-EMPLOYEE BENEFITS	49,320.96	933,067.48	119,468.67	862,919.77	0.00	0.00	862,919.77
126-BUILDING EQUIP RESERVE	36,360.40	158.19	0.00	36,518.59	0.00	0.00	36,518.59
127-EQUIPMENT RESERVE	417,801.68	48,664.71	2,780.00	463,686.39	0.00	0.00	463,686.39
130-FLEET MANAGEMENT FUND	220,306.19	19,446.26	69,067.58	170,684.87	0.00	0.00	170,684.87
140-LIBRARY	857.91	199,960.53	0.00	200,818.44	0.00	0.00	200,818.44
150-SPECIAL HIGHWAY	631,426.89	129,410.45	29,929.22	730,908.12	0.00	( 1,305.99)	729,602.13
160-EMERGENCY EQUIPMENT	72,599.00	46,721.58	17,019.45	102,301.13	0.00	0.00	102,301.13
161-PUBLIC SAFETY TRAINING	12,902.16	200.00	0.00	13,102.16	0.00	0.00	13,102.16
225-PARK BEAUTIFICATION FUND	2,215.33	0.00	0.00	2,215.33	0.00	0.00	2,215.33
240-D.A.R.E.	1,678.04	0.00	0.00	1,678.04	0.00	0.00	1,678.04
250-DRUG TAX DISTRIBUTION	3,491.42	0.00	0.00	3,491.42	0.00	0.00	3,491.42
260-LAW ENFORCE BLOCK GRANT	2,266.25	0.00	0.00	2,266.25	0.00	0.00	2,266.25
280-ADSAP	1,071.19	0.00	0.00	1,071.19	0.00	0.00	1,071.19
350-CAPITAL PROJECTS FUND	4,657,326.71	1,495,396.51	978,946.73	5,173,776.49	0.00	0.00	5,173,776.49
410-BOND & INTEREST	185,059.30	891,454.01	85,000.00	991,513.31	0.00	0.00	991,513.31
420-LAND BANK RESERVE	43,676.18	190.37	42,000.00	1,866.55	0.00	0.00	1,866.55
510-GIFTS AND GRANTS	7,692.38	0.00	0.00	7,692.38	0.00	0.00	7,692.38
610-WATER OPERATING	3,504,639.44	223,812.24	462,449.57	3,266,002.11	( 4,440.95)	61,275.46	3,331,718.52
612-STORMWATER UTILITY FUND	386,268.17	30,692.35	16,000.00	400,960.52	396.94	0.00	400,563.58
613-SOLID WASTE UTILITY	190,562.67	55,001.02	64,783.39	180,780.30	80.00	0.00	180,700.30
619-WATER SURPLUS RESERVE	820,856.34	3,627.69	0.00	824,484.03	0.00	0.00	824,484.03
620-SEWER OPERATING	1,550,018.76	138,555.36	64,961.90	1,623,612.22	( 603.11)	2,738.73	1,626,954.06
628-SEWER SURPLUS RESERVE	229,357.44	1,104.78	0.00	230,462.22	0.00	0.00	230,462.22
<b>GRAND TOTAL</b>	<b>16,111,392.33</b>	<b>5,617,499.32</b>	<b>2,379,233.70</b>	<b>19,349,657.95</b>	<b>( 4,567.12)</b>	<b>63,313.78</b>	<b>19,417,538.85</b>

\*\*\* END OF REPORT \*\*\*

**CONSENT AGENDA**

**D. REVENUE AND EXPENSE REPORT – JANUARY 2026:**

010-GENERAL FUND  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	2,124,414.00	1,047,177.76	0.00	1,047,177.76	0.00	1,077,236.24	49.29
INTERGOVERNMENTAL	832,827.00	75,915.93	0.00	75,915.93	0.00	756,911.07	9.12
LICENSES & PERMITS	913,850.00	70,365.07	0.00	70,365.07	0.00	843,484.93	7.70
CHARGES FOR SERVICES	3,600.00	2,200.00	0.00	2,200.00	0.00	1,400.00	61.11
FINES & FORFEITURES	151,700.00	9,951.97	0.00	9,951.97	0.00	141,748.03	6.56
USE OF MONEY & PROPERTY	88,000.00	10,749.04	0.00	10,749.04	0.00	77,250.96	12.21
OTHER REVENUES	235,018.00	4,176.10	0.00	4,176.10	0.00	230,841.90	1.78
MISCELLANEOUS	171,500.00	1,520.69	0.00	1,520.69	0.00	169,979.31	0.89
CC FEES CD	0.00	673.47	0.00	673.47	0.00	( 673.47)	0.00
<b>TOTAL REVENUES</b>	<b>4,520,909.00</b>	<b>1,222,730.03</b>	<b>0.00</b>	<b>1,222,730.03</b>	<b>0.00</b>	<b>3,298,178.97</b>	<b>27.05</b>
<u>EXPENDITURE SUMMARY</u>							
<u>ADMINISTRATION</u>							
PERSONNEL SERV. & BENEF.	512,495.00	44,109.79	0.00	44,109.79	0.00	468,385.21	8.61
CONTRACTUAL SERVICES	351,597.00	23,602.82	0.00	23,602.82	6.00	327,988.18	6.71
COMMODITIES	8,200.00	632.87	0.00	632.87	0.00	7,567.13	7.72
CAPITAL OUTLAY	4,500.00	142.42	0.00	142.42	0.00	4,357.58	3.16
OTHER COSTS/MISC.	<u>266,287.00</u>	<u>38,000.00</u>	<u>0.00</u>	<u>38,000.00</u>	<u>0.00</u>	<u>228,287.00</u>	<u>14.27</u>
TOTAL ADMINISTRATION	1,143,079.00	106,487.90	0.00	106,487.90	6.00	1,036,585.10	9.32
<u>LEGAL &amp; MUNICIPAL COURT</u>							
PERSONNEL SERV. & BENEF.	55,810.00	4,143.69	0.00	4,143.69	0.00	51,666.31	7.42
CONTRACTUAL SERVICES	110,627.00	7,708.80	0.00	7,708.80	5.43	102,912.77	6.97
COMMODITIES	650.00	68.83	0.00	68.83	0.00	581.17	10.59
CAPITAL OUTLAY	0.00	69.86	0.00	69.86	0.00	( 69.86)	0.00
OTHER COSTS/MISC.	<u>15,000.00</u>	<u>5,648.70</u>	<u>0.00</u>	<u>5,648.70</u>	<u>0.00</u>	<u>9,351.30</u>	<u>37.66</u>
TOTAL LEGAL & MUNICIPAL COURT	182,087.00	17,639.88	0.00	17,639.88	5.43	164,441.69	9.69
<u>COMMUNITY DEVELOPMENT</u>							
PERSONNEL SERV. & BENEF.	207,382.00	21,530.43	0.00	21,530.43	0.00	185,851.57	10.38
CONTRACTUAL SERVICES	71,801.00	3,629.39	0.00	3,629.39	129.95	68,041.66	5.24
COMMODITIES	3,550.00	164.03	0.00	164.03	0.00	3,385.97	4.62
CAPITAL OUTLAY	2,150.00	70.43	0.00	70.43	0.00	2,079.57	3.28
OTHER COSTS/MISC.	<u>20,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,000.00</u>	<u>0.00</u>
TOTAL COMMUNITY DEVELOPMENT	304,883.00	25,394.28	0.00	25,394.28	129.95	279,358.77	8.37

010-GENERAL FUND  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>POLICE</u>							
PERSONNEL SERV. & BENE.	1,300,235.00	133,050.17	0.00	133,050.17	0.00	1,167,184.83	10.23
CONTRACTUAL SERVICES	203,852.00	8,078.14	0.00	8,078.14	53.95	195,719.91	3.99
COMMODITIES	54,000.00	3,067.22	0.00	3,067.22	0.00	50,932.78	5.68
CAPITAL OUTLAY	<u>22,200.00</u>	<u>1,640.20</u>	<u>0.00</u>	<u>1,640.20</u>	<u>0.00</u>	<u>20,559.80</u>	<u>7.39</u>
TOTAL POLICE	1,580,287.00	145,835.73	0.00	145,835.73	53.95	1,434,397.32	9.23
<u>FIRE</u>							
PERSONNEL SERV. & BENE.	461,919.00	60,898.07	0.00	60,898.07	0.00	401,020.93	13.18
CONTRACTUAL SERVICES	94,347.00	6,826.96	0.00	6,826.96	15.80	87,504.24	7.25
COMMODITIES	12,500.00	755.68	0.00	755.68	0.00	11,744.32	6.05
CAPITAL OUTLAY	23,300.00	56.27	0.00	56.27	0.00	23,243.73	0.24
OTHER COSTS/MISC.	<u>2,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,500.00</u>	<u>0.00</u>
TOTAL FIRE	594,566.00	68,536.98	0.00	68,536.98	15.80	526,013.22	11.53
<u>SENIOR SERVICES</u>							
PERSONNEL SERV. & BENE.	50,598.00	4,225.43	0.00	4,225.43	0.00	46,372.57	8.35
CONTRACTUAL SERVICES	55,355.00	6,661.98	0.00	6,661.98	21.22	48,671.80	12.07
COMMODITIES	4,855.00	118.77	0.00	118.77	0.00	4,736.23	2.45
CAPITAL OUTLAY	<u>0.00</u>	<u>160.69</u>	<u>0.00</u>	<u>160.69</u>	<u>0.00</u>	<u>160.69</u>	<u>0.00</u>
TOTAL SENIOR SERVICES	110,808.00	11,166.87	0.00	11,166.87	21.22	99,619.91	10.10
<u>PARKS &amp; PUBLIC BLDG</u>							
PERSONNEL SERV. & BENE.	335,588.00	25,426.22	0.00	25,426.22	0.00	310,161.78	7.58
CONTRACTUAL SERVICES	275,270.00	7,233.87	0.00	7,233.87	19.99	268,016.14	2.64
COMMODITIES	58,650.00	5,049.79	0.00	5,049.79	1,063.88	52,536.33	10.42
CAPITAL OUTLAY	0.00	2,055.67	0.00	2,055.67	0.00	(2,055.67)	0.00
OTHER COSTS/MISC.	<u>9,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>9,000.00</u>	<u>0.00</u>
TOTAL PARKS & PUBLIC BLDG	678,508.00	39,765.55	0.00	39,765.55	1,083.87	637,658.58	6.02
<u>ENVIRONMENTAL SERVICES</u>							
TOTAL							
<u>PUBLIC WKS STORAGE BLDG</u>							
TOTAL							
TOTAL EXPENDITURES	4,594,218.00	414,827.19	0.00	414,827.19	1,316.22	4,178,074.59	9.06
** REVENUE OVER (UNDER) EXPENDITURES	( 73,309.00)	807,902.84	0.00	807,902.84	( 1,316.22)	( 879,895.62)	1,100.26-
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	( 73,309.00)	807,902.84	0.00	807,902.84	( 1,316.22)	( 879,895.62)	1,100.26-

110-EMPLOYEE BENEFITS  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	1,361,483.00	673,747.54	0.00	673,747.54	0.00	687,735.46	49.49
INTERGOVERNMENTAL	205,000.00	9,319.94	0.00	9,319.94	0.00	195,680.06	4.55
OTHER REVENUES	298,000.00	250,000.00	0.00	250,000.00	0.00	48,000.00	83.89
TOTAL REVENUES	1,864,483.00	933,067.48	0.00	933,067.48	0.00	931,415.52	50.04
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	1,750,465.00	110,867.57	0.00	110,867.57	0.00	1,639,597.43	6.33
CONTRACTUAL SERVICES	<u>1,439.00</u>	<u>8,601.10</u>	<u>0.00</u>	<u>8,601.10</u>	<u>0.00</u>	( <u>7,162.10</u> )	<u>597.71</u>
TOTAL NON-DEPARTMENTAL	1,751,904.00	119,468.67	0.00	119,468.67	0.00	1,632,435.33	6.82
<u>ADMINISTRATION</u>							
TOTAL							
TOTAL EXPENDITURES	1,751,904.00	119,468.67	0.00	119,468.67	0.00	1,632,435.33	6.82
** REVENUE OVER (UNDER) EXPENDITURES **	<u>112,579.00</u>	<u>813,598.81</u>	<u>0.00</u>	<u>813,598.81</u>	<u>0.00</u>	( <u>701,019.81</u> )	<u>722.69</u>
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	112,579.00	813,598.81	0.00	813,598.81	0.00	( 701,019.81 )	722.69

140-LIBRARY  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	402,622.00	199,960.53	0.00	199,960.53	0.00	202,661.47	49.66
TOTAL REVENUES	402,622.00	199,960.53	0.00	199,960.53	0.00	202,661.47	49.66
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
OTHER COSTS/MISC.	<u>409,622.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>409,622.00</u>	<u>0.00</u>
TOTAL NON-DEPARTMENTAL	409,622.00	0.00	0.00	0.00	0.00	409,622.00	0.00
<u>ADMINISTRATION</u>							
TOTAL	<u>                    </u>						
TOTAL EXPENDITURES	409,622.00	0.00	0.00	0.00	0.00	409,622.00	0.00
** REVENUE OVER (UNDER) EXPENDITURES *	( <u>7,000.00</u> )	<u>199,960.53</u>	<u>0.00</u>	<u>199,960.53</u>	<u>0.00</u>	( <u>206,960.53</u> )	<u>2,856.58</u>
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	( 7,000.00 )	199,960.53	0.00	199,960.53	0.00	( 206,960.53 )	2,856.58-

150-SPECIAL HIGHWAY  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
INTERGOVERNMENTAL	1,132,000.00	126,116.95	0.00	126,116.95	0.00	1,005,883.05	11.14
LICENSES & PERMITS	0.00	100.00	0.00	100.00	0.00	( 100.00)	0.00
USE OF MONEY & PROPERTY	26,000.00	2,501.90	0.00	2,501.90	0.00	23,498.10	9.62
OTHER REVENUES	0.00	691.60	0.00	691.60	0.00	( 691.60)	0.00
<b>TOTAL REVENUES</b>	<b>1,158,000.00</b>	<b>129,410.45</b>	<b>0.00</b>	<b>129,410.45</b>	<b>0.00</b>	<b>1,028,589.55</b>	<b>11.18</b>
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	511,205.00	19,195.24	0.00	19,195.24	0.00	492,009.76	3.75
CONTRACTUAL SERVICES	79,590.00	1,920.24	0.00	1,920.24	19.98	77,649.78	2.44
COMMODITIES	84,305.00	6,888.73	0.00	6,888.73	1,355.96	76,060.31	9.78
CAPITAL OUTLAY	501,900.00	1,925.01	0.00	1,925.01	0.00	499,974.99	0.38
OTHER COSTS/MISC.	<u>136,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>136,000.00</u>	<u>0.00</u>
<b>TOTAL NON-DEPARTMENTAL</b>	<b>1,313,000.00</b>	<b>29,929.22</b>	<b>0.00</b>	<b>29,929.22</b>	<b>1,375.94</b>	<b>1,281,694.84</b>	<b>2.38</b>
<b>TOTAL EXPENDITURES</b>	<b>1,313,000.00</b>	<b>29,929.22</b>	<b>0.00</b>	<b>29,929.22</b>	<b>1,375.94</b>	<b>1,281,694.84</b>	<b>2.38</b>
<b>** REVENUE OVER (UNDER) EXPENDITURES *</b>	<b>( 155,000.00)</b>	<b>99,481.23</b>	<b>0.00</b>	<b>99,481.23</b>	<b>( 1,375.94)</b>	<b>( 253,105.29)</b>	<b>63.29-</b>
<b>REVENUE &amp; OTHER SOURCES OVER/ (UNDER) EXPENDITURES &amp; OTHER (USES)</b>	<b>( 155,000.00)</b>	<b>99,481.23</b>	<b>0.00</b>	<b>99,481.23</b>	<b>( 1,375.94)</b>	<b>( 253,105.29)</b>	<b>63.29-</b>

160-EMERGENCY EQUIPMENT  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	93,070.00	45,766.26	0.00	45,766.26	0.00	47,303.74	49.17
FINES & FORFEITURES	7,000.00	600.00	0.00	600.00	0.00	6,400.00	8.57
USE OF MONEY & PROPERTY	0.00	355.32	0.00	355.32	0.00 (	355.32)	0.00
OTHER REVENUES	9,000.00	0.00	0.00	0.00	0.00	9,000.00	0.00
TOTAL REVENUES	109,070.00	46,721.58	0.00	46,721.58	0.00	62,348.42	42.84
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
CAPITAL OUTLAY	28,000.00	17,019.45	0.00	17,019.45	268.03	10,712.52	61.74
OTHER COSTS/MISC.	<u>48,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>48,000.00</u>	<u>0.00</u>
TOTAL NON-DEPARTMENTAL	76,000.00	17,019.45	0.00	17,019.45	268.03	58,712.52	22.75
<u>ADMINISTRATION</u>							
TOTAL							
TOTAL EXPENDITURES	76,000.00	17,019.45	0.00	17,019.45	268.03	58,712.52	22.75
** REVENUE OVER (UNDER) EXPENDITURES **	<u>33,070.00</u>	<u>29,702.13</u>	<u>0.00</u>	<u>29,702.13</u>	<u>( 268.03)</u>	<u>3,635.90</u>	<u>89.01</u>
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	33,070.00	29,702.13	0.00	29,702.13 (	268.03)	3,635.90	89.01

410-BOND & INTEREST  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	1,193,978.00	586,940.67	0.00	586,940.67	0.00	607,037.33	49.16
USE OF MONEY & PROPERTY	20,000.00	812.01	0.00	812.01	0.00	19,187.99	4.06
OTHER REVENUES	631,000.00	303,701.33	0.00	303,701.33	0.00	327,298.67	48.13
MISC TRANSFERS	757,550.00	0.00	0.00	0.00	0.00	757,550.00	0.00
TOTAL REVENUES	2,602,528.00	891,454.01	0.00	891,454.01	0.00	1,711,073.99	34.25
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
CONTRACTUAL SERVICES	175,000.00	85,000.00	0.00	85,000.00	0.00	90,000.00	48.57
DEBT SERVICE	<u>2,342,410.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,342,410.00</u>	<u>0.00</u>
TOTAL NON-DEPARTMENTAL	2,517,410.00	85,000.00	0.00	85,000.00	0.00	2,432,410.00	3.38
<u>ADMINISTRATION</u>							
TOTAL							
TOTAL EXPENDITURES	2,517,410.00	85,000.00	0.00	85,000.00	0.00	2,432,410.00	3.38
** REVENUE OVER (UNDER) EXPENDITURES **	<u>85,118.00</u>	<u>806,454.01</u>	<u>0.00</u>	<u>806,454.01</u>	<u>0.00</u>	<u>( 721,336.01)</u>	<u>947.45</u>
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	85,118.00	806,454.01	0.00	806,454.01	0.00	( 721,336.01)	947.45

610-WATER OPERATING  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
CHARGES FOR SERVICES	2,409,620.00	201,608.13	0.00	201,608.13	0.00	2,208,011.87	8.37
USE OF MONEY & PROPERTY	136,680.00	17,162.47	0.00	17,162.47	0.00	119,517.53	12.56
MISCELLANEOUS	33,000.00	5,041.64	0.00	5,041.64	0.00	27,958.36	15.28
TOTAL REVENUES	2,579,300.00	223,812.24	0.00	223,812.24	0.00	2,355,487.76	8.68
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	500,558.00	19,049.17	0.00	19,049.17	0.00	481,508.83	3.81
CONTRACTUAL SERVICES	1,370,381.00	147,240.21	0.00	147,240.21	0.00	1,223,140.79	10.74
COMMODITIES	52,740.00	1,313.28	0.00	1,313.28	0.00	51,426.72	2.49
CAPITAL OUTLAY	284,071.00	9,846.91	0.00	9,846.91	0.00	274,224.09	3.47
OTHER COSTS/MISC.	<u>798,000.00</u>	<u>285,000.00</u>	<u>0.00</u>	<u>285,000.00</u>	<u>0.00</u>	<u>513,000.00</u>	<u>35.71</u>
TOTAL NON-DEPARTMENTAL	3,005,750.00	462,449.57	0.00	462,449.57	0.00	2,543,300.43	15.39
TOTAL EXPENDITURES	3,005,750.00	462,449.57	0.00	462,449.57	0.00	2,543,300.43	15.39
** REVENUE OVER (UNDER) EXPENDITURES	( 426,450.00)	( 238,637.33)	0.00	( 238,637.33)	0.00	( 187,812.67)	55.96
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	( 426,450.00)	( 238,637.33)	0.00	( 238,637.33)	0.00	( 187,812.67)	55.96

612-STORMWATER UTILITY FUND  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
USE OF MONEY & PROPERTY	10,000.00	1,946.35	0.00	1,946.35	0.00	8,053.65	19.46
OTHER REVENUES	325,000.00	28,746.00	0.00	28,746.00	0.00	296,254.00	8.84
<b>TOTAL REVENUES</b>	<b>335,000.00</b>	<b>30,692.35</b>	<b>0.00</b>	<b>30,692.35</b>	<b>0.00</b>	<b>304,307.65</b>	<b>9.16</b>
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
CONTRACTUAL SERVICES	32,450.00	1,000.00	0.00	1,000.00	0.00	31,450.00	3.08
COMMODITIES	2,750.00	0.00	0.00	0.00	0.00	2,750.00	0.00
CAPITAL OUTLAY	110,000.00	15,000.00	0.00	15,000.00	0.00	95,000.00	13.64
OTHER COSTS/MISC.	<u>220,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>220,000.00</u>	<u>0.00</u>
<b>TOTAL NON-DEPARTMENTAL</b>	<b>365,200.00</b>	<b>16,000.00</b>	<b>0.00</b>	<b>16,000.00</b>	<b>0.00</b>	<b>349,200.00</b>	<b>4.38</b>
<u>ADMINISTRATION</u>							
<b>TOTAL</b>	<b>365,200.00</b>	<b>16,000.00</b>	<b>0.00</b>	<b>16,000.00</b>	<b>0.00</b>	<b>349,200.00</b>	<b>4.38</b>
<b>TOTAL EXPENDITURES</b>	<b>365,200.00</b>	<b>16,000.00</b>	<b>0.00</b>	<b>16,000.00</b>	<b>0.00</b>	<b>349,200.00</b>	<b>4.38</b>
<b>** REVENUE OVER (UNDER) EXPENDITURES *</b>	<b>( 30,200.00)</b>	<b>14,692.35</b>	<b>0.00</b>	<b>14,692.35</b>	<b>0.00</b>	<b>( 44,892.35)</b>	<b>48.65-</b>
<b>REVENUE &amp; OTHER SOURCES OVER/ (UNDER) EXPENDITURES &amp; OTHER (USES)</b>	<b>( 30,200.00)</b>	<b>14,692.35</b>	<b>0.00</b>	<b>14,692.35</b>	<b>0.00</b>	<b>( 44,892.35)</b>	<b>48.65-</b>

613-SOLID WASTE UTILITY  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
LICENSES & PERMITS	5,000.00	834.00	0.00	834.00	0.00	4,166.00	16.68
CHARGES FOR SERVICES	604,806.00	51,795.22	0.00	51,795.22	0.00	553,010.78	8.56
USE OF MONEY & PROPERTY	7,349.00	797.92	0.00	797.92	0.00	6,551.08	10.86
MISCELLANEOUS	13,800.00	1,573.88	0.00	1,573.88	0.00	12,226.12	11.40
TOTAL REVENUES	630,955.00	55,001.02	0.00	55,001.02	0.00	575,953.98	8.72
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
CONTRACTUAL SERVICES	575,250.00	49,783.39	0.00	49,783.39	0.00	525,466.61	8.65
CAPITAL OUTLAY	0.00	15,000.00	0.00	15,000.00	0.00	( 15,000.00)	0.00
TOTAL NON-DEPARTMENTAL	575,250.00	64,783.39	0.00	64,783.39	0.00	510,466.61	11.26
<u>ADMINISTRATION</u>							
TOTAL							
TOTAL EXPENDITURES	575,250.00	64,783.39	0.00	64,783.39	0.00	510,466.61	11.26
** REVENUE OVER (UNDER) EXPENDITURES **	55,705.00	( 9,782.37)	0.00	( 9,782.37)	0.00	65,487.37	17.56-
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	55,705.00	( 9,782.37)	0.00	( 9,782.37)	0.00	65,487.37	17.56-

620-SEWER OPERATING  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
LICENSES & PERMITS	400.00	200.00	0.00	200.00	0.00	200.00	50.00
CHARGES FOR SERVICES	1,500,856.00	129,979.99	0.00	129,979.99	0.00	1,370,876.01	8.66
USE OF MONEY & PROPERTY	61,535.00	8,325.37	0.00	8,325.37	0.00	53,209.63	13.53
OTHER REVENUES	0.00	50.00	0.00	50.00	0.00 (	50.00)	0.00
TOTAL REVENUES	1,562,791.00	138,555.36	0.00	138,555.36	0.00	1,424,235.64	8.87
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	415,493.00	20,766.70	0.00	20,766.70	0.00	394,726.30	5.00
CONTRACTUAL SERVICES	442,800.00	21,700.16	0.00	21,700.16	84.00	421,015.84	4.92
COMMODITIES	32,600.00	1,057.04	0.00	1,057.04	0.00	31,542.96	3.24
CAPITAL OUTLAY	145,757.00	21,438.00	0.00	21,438.00	0.00	124,319.00	14.71
OTHER COSTS/MISC.	<u>534,550.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>534,550.00</u>	<u>0.00</u>
TOTAL NON-DEPARTMENTAL	1,571,200.00	64,961.90	0.00	64,961.90	84.00	1,506,154.10	4.14
TOTAL EXPENDITURES	1,571,200.00	64,961.90	0.00	64,961.90	84.00	1,506,154.10	4.14
** REVENUE OVER (UNDER) EXPENDITURES *	( 8,409.00)	73,593.46	0.00	73,593.46	( 84.00)	( 81,918.46)	874.18-
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	( 8,409.00)	73,593.46	0.00	73,593.46	( 84.00)	( 81,918.46)	874.18-

**CONSENT AGENDA**

**E. CHECK RECONCILIATION – JANUARY 2026:**

3/12/2026 8:31 AM  
 COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1000-001.000 POOLED CASH  
 TYPE: Bank Draft, Check  
 STATUS: All  
 FOLIO: All

CHECK RECONCILIATION REGISTER

CHECK DATE: 1/01/2026 THRU 1/31/2026  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	---AMOUNT---	STATUS	FOLIO	CLEAR DATE
<b>BANK DRAFT:</b>								
1000-001.000	1/01/2026	BANK-DRAFT	002313	AUXIANT P3	37,798.16CR	POSTED	A	1/08/2026
1000-001.000	1/09/2026	BANK-DRAFT	002307	KANSAS DEPT OF REVENUE	7,029.55CR	POSTED	A	1/09/2026
1000-001.000	1/09/2026	BANK-DRAFT	002308	KANSAS PAYMENT CENTER	643.00CR	POSTED	A	1/09/2026
1000-001.000	1/09/2026	BANK-DRAFT	002309	KPERS	31,469.34CR	POSTED	A	1/09/2026
1000-001.000	1/09/2026	BANK-DRAFT	002310	EMPOWER FINANCIAL	3,169.44CR	POSTED	A	1/12/2026
1000-001.000	1/09/2026	BANK-DRAFT	002311	IRS- DEPARTMENT OF THE TREASUR	36,358.53CR	POSTED	A	1/09/2026
1000-001.000	1/09/2026	BANK-DRAFT	002312	MID AMERICAN CREDIT UNION	5,104.42CR	POSTED	A	1/09/2026
1000-001.000	1/12/2026	BANK-DRAFT	002314	ALLIED BENEFIT-ATF2	10,770.24CR	POSTED	A	1/12/2026
1000-001.000	1/21/2026	BANK-DRAFT	002337	AUXIANT P3	3,589.24CR	POSTED	A	1/26/2026
1000-001.000	1/21/2026	BANK-DRAFT	002355	ALLIED BENEFIT-ATF2	46,402.75CR	POSTED	A	1/23/2026
1000-001.000	1/23/2026	BANK-DRAFT	002315	KANSAS DEPT OF REVENUE	5,675.54CR	POSTED	A	1/23/2026
1000-001.000	1/23/2026	BANK-DRAFT	002316	KANSAS PAYMENT CENTER	643.00CR	POSTED	A	1/23/2026
1000-001.000	1/23/2026	BANK-DRAFT	002317	KANSAS PAYMENT CENTER	53.00CR	POSTED	A	1/23/2026
1000-001.000	1/23/2026	BANK-DRAFT	002318	KPERS	29,991.59CR	POSTED	A	1/23/2026
1000-001.000	1/23/2026	BANK-DRAFT	002319	EMPOWER FINANCIAL	2,861.15CR	POSTED	A	1/26/2026
1000-001.000	1/23/2026	BANK-DRAFT	002320	IRS- DEPARTMENT OF THE TREASUR	26,806.78CR	POSTED	A	1/23/2026
1000-001.000	1/23/2026	BANK-DRAFT	002321	MID AMERICAN CREDIT UNION	4,104.42CR	POSTED	A	1/23/2026
1000-001.000	1/25/2026	BANK-DRAFT	002322	PEOPLES BANK & TRUST COMPANY	12,897.94CR	POSTED	A	1/26/2026
1000-001.000	1/28/2026	BANK-DRAFT	002338	AUXIANT P3	6,292.10CR	CLEARED	A	2/02/2026
1000-001.000	1/28/2026	BANK-DRAFT	002356	ALLIED BENEFIT-ATF2	1,367.22CR	POSTED	A	1/30/2026
1000-001.000	1/31/2026	BANK-DRAFT	002323	IRS- DEPARTMENT OF THE TREASUR	76.54CR	POSTED	A	1/30/2026
1000-001.000	1/31/2026	BANK-DRAFT	002324	KANSAS GAS SERVICE	6,014.31CR	POSTED	A	1/27/2026
1000-001.000	1/31/2026	BANK-DRAFT	002325	EVERGY KANSAS CENTRAL, INC.	23,271.32CR	POSTED	A	1/30/2026
1000-001.000	1/31/2026	BANK-DRAFT	002327	KANSAS DEPT OF REVENUE	1,550.21CR	POSTED	A	1/26/2026
1000-001.000	1/31/2026	BANK-DRAFT	002328	KANSAS EMPLOYMENT SECURITY	986.42CR	POSTED	A	1/16/2026
1000-001.000	1/31/2026	BANK-DRAFT	002329	IMAGINE IT, INC.	11,134.13CR	POSTED	A	1/20/2026
1000-001.000	1/31/2026	BANK-DRAFT	002330	WEX BANK	5,315.60CR	POSTED	A	1/22/2026
1000-001.000	1/31/2026	BANK-DRAFT	002331	WASTE CONNECTIONS OF KANSAS, I	48,373.64CR	POSTED	A	1/23/2026
1000-001.000	1/31/2026	BANK-DRAFT	002332	ENTERPRISE FLEET MANAGEMENT	4,328.28CR	POSTED	A	1/20/2026
1000-001.000	1/31/2026	BANK-DRAFT	002333	HALSTEAD BANK	1,056.25CR	POSTED	A	1/29/2026
1000-001.000	1/31/2026	BANK-DRAFT	002334	IMA	4,494.10CR	POSTED	A	1/30/2026
1000-001.000	1/31/2026	BANK-DRAFT	002335	CITY OF WICHITA	59,275.91CR	POSTED	A	1/29/2026
1000-001.000	1/31/2026	BANK-DRAFT	002336	HALSTEAD BANK	18,809.99CR	POSTED	A	1/29/2026
1000-001.000	1/31/2026	BANK-DRAFT	002340	FLEXIBLE BENEFIT SERVICE CORPO	3,122.49CR	POSTED	A	1/30/2026
1000-001.000	1/31/2026	BANK-DRAFT	002354	VALENZ HEALTH	2,640.00CR	POSTED	A	1/29/2026
<b>CHECK:</b>								
1000-001.000	1/09/2026	CHECK	064111	JOHNSON AUTOMOTIVE	62.00CR	POSTED	A	1/15/2026
1000-001.000	1/09/2026	CHECK	064112	BARRY ARBUCKLE	800.00CR	POSTED	A	1/14/2026
1000-001.000	1/09/2026	CHECK	064113	LARRY LINN	1,700.00CR	POSTED	A	1/16/2026
1000-001.000	1/09/2026	CHECK	064114	KANSAS MUNICIPAL UTILITIES	1,879.00CR	POSTED	A	1/13/2026
1000-001.000	1/09/2026	CHECK	064115	KANSAS OFFICE OF THE TREASURER	844.36CR	POSTED	A	1/13/2026
1000-001.000	1/09/2026	CHECK	064116	LKM - LEAGUE OF KANSAS MUNICIP	200.00CR	POSTED	A	1/15/2026
1000-001.000	1/09/2026	CHECK	064117	BEALL & MITCHELL, LLC	1,850.00CR	POSTED	A	1/20/2026

3/12/2026 8:31 AM  
 COMPANY: 999 - POOLED CASH FUND  
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 FOLIO: All

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 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE	
CHECK:									
1000-001.000	1/09/2026	CHECK	064118	GILMORE & BELL PC	85,000.00CR	POSTED	A	1/13/2026	
1000-001.000	1/09/2026	CHECK	064119	CITY ATTORNEYS ASSN OF KS	35.00CR	POSTED	A	1/13/2026	
1000-001.000	1/09/2026	CHECK	064120	SEDGWICK COUNTY	5,648.70CR	POSTED	A	1/13/2026	
1000-001.000	1/09/2026	CHECK	064121	PEARSON CONSTRUCTION LLC	23,222.75CR	POSTED	A	1/13/2026	
1000-001.000	1/09/2026	CHECK	064122	CHRISTOPHER MICHAEL LEE DAVIS,	125.00CR	POSTED	A	1/23/2026	
1000-001.000	1/09/2026	CHECK	064123	JOY K. WILLIAMS, ATTORNEY AT L	1,350.00CR	CLEARED	A	2/05/2026	
1000-001.000	1/09/2026	CHECK	064124	FLUID EQUIPMENT	2,074.00CR	POSTED	A	1/20/2026	
1000-001.000	1/09/2026	CHECK	064125	TARGET SOLUTIONS LEARNING LLC	1,296.54CR	POSTED	A	1/20/2026	
1000-001.000	1/09/2026	CHECK	064126	UTILITY MAINTENANCE CONTRACTOR	3,735.00CR	POSTED	A	1/16/2026	
1000-001.000	1/09/2026	CHECK	064127	KU ST. ANDREWS OFFICE FACILITY	400.00CR	POSTED	A	1/15/2026	
1000-001.000	1/09/2026	CHECK	064128	BURNS & MCDONNELL/CAS CONSTRUC	702,775.21CR	POSTED	A	1/14/2026	
1000-001.000	1/09/2026	CHECK	064129	AUTOMATION DESIGNS LLC	16,316.00CR	POSTED	A	1/14/2026	
1000-001.000	1/09/2026	CHECK	064130	ARC PHYSICAL THERAPY PLUS LP	70.00CR	POSTED	A	1/20/2026	
1000-001.000	1/09/2026	CHECK	064131	IDEATEK TELECOM, LLC.	1,759.41CR	POSTED	A	1/14/2026	
1000-001.000	1/09/2026	CHECK	064132	PARETO HEALTH	1,176.00CR	POSTED	A	1/15/2026	
1000-001.000	1/09/2026	CHECK	064133	JAN-PRO REGIONAL FRANCHISE	1,100.00CR	POSTED	A	1/14/2026	
1000-001.000	1/09/2026	CHECK	064134	TOM TROLIO	125,000.00CR	VOIDED	A	1/09/2026	
1000-001.000	1/09/2026	CHECK	064135	BRIAN NYP, CPA	3,695.75CR	POSTED	A	1/21/2026	
1000-001.000	1/09/2026	CHECK	064136	KYLE FIEDLER	29.57CR	POSTED	A	1/12/2026	
1000-001.000	1/09/2026	CHECK	064137	LARRY LINN	170.00CR	POSTED	A	1/16/2026	
1000-001.000	1/09/2026	CHECK	064138	BEALL & MITCHELL, LLC	185.00CR	POSTED	A	1/20/2026	
1000-001.000	1/09/2026	CHECK	064139	JOY K. WILLIAMS, ATTORNEY AT L	135.00CR	CLEARED	A	2/05/2026	
***	1000-001.000	1/16/2026	CHECK	064151	KANSAS SECRETARY OF STATE	50.00CR	POSTED	A	1/26/2026
1000-001.000	1/16/2026	CHECK	064152	KDHE-DIV OF H & E LABORATORIES	480.00CR	POSTED	A	1/28/2026	
1000-001.000	1/16/2026	CHECK	064153	VALLEY PRINT LOGISTICS	83.59CR	POSTED	A	1/22/2026	
1000-001.000	1/16/2026	CHECK	064154	TRAFFIC CONTROL SERVICES, INC.	17,019.45CR	POSTED	A	1/22/2026	
1000-001.000	1/16/2026	CHECK	064155	MID-STATES ORGANIZED CRIME INF	150.00CR	POSTED	A	1/29/2026	
1000-001.000	1/16/2026	CHECK	064156	KANSAS JUDICIAL COUNCIL	45.00CR	POSTED	A	1/23/2026	
1000-001.000	1/16/2026	CHECK	064157	SECURITY 1ST TITLE	125,000.00CR	POSTED	A	1/22/2026	
1000-001.000	1/16/2026	CHECK	064158	GALLS, LLC	584.77CR	POSTED	A	1/26/2026	
1000-001.000	1/16/2026	CHECK	064159	KANSASLAND TIRE	686.00CR	VOIDED	A	1/16/2026	
1000-001.000	1/16/2026	CHECK	064160	CONKLIN CARS NEWTON FORD LINCO	3,113.17CR	POSTED	A	1/23/2026	
1000-001.000	1/16/2026	CHECK	064161	FLEXIBLE BENEFIT SERVICE CORPO	291.00CR	POSTED	A	1/26/2026	
1000-001.000	1/16/2026	CHECK	064162	PEARSON MATERIALS, LLC	674.00CR	POSTED	A	1/22/2026	
1000-001.000	1/16/2026	CHECK	064163	ABCD TECH	67.50CR	POSTED	A	1/28/2026	
1000-001.000	1/16/2026	CHECK	064164	AT&T MOBILITY-CC	218.50CR	POSTED	A	1/23/2026	
1000-001.000	1/16/2026	CHECK	064165	ACCESS SYSTEMS LEASING	791.39CR	POSTED	A	1/27/2026	
1000-001.000	1/16/2026	CHECK	064166	T & W TIRE, LLC.	12.95CR	POSTED	A	1/30/2026	
1000-001.000	1/16/2026	CHECK	064167	JAN-PRO REGIONAL FRANCHISE	4,035.00CR	POSTED	A	1/22/2026	
1000-001.000	1/16/2026	CHECK	064168	SAMUEL G BURKHOLDER	399.00CR	POSTED	A	1/23/2026	
1000-001.000	1/16/2026	CHECK	064169	BENJAMIN ENGLISH	399.00CR	POSTED	A	1/21/2026	
1000-001.000	1/23/2026	CHECK	064170	KRWA - KANSAS RURAL WATER ASSO	360.00CR	POSTED	A	1/30/2026	
1000-001.000	1/23/2026	CHECK	064171	VALLEY CENTER POSTMASTER	6,000.00CR	CLEARED	A	2/03/2026	
1000-001.000	1/23/2026	CHECK	064172	AT&T MOBILITY	271.29CR	POSTED	A	1/30/2026	

3/12/2026 8:31 AM  
 COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1000-001.000 POOLED CASH  
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 STATUS: All  
 FOLIO: All

CHECK RECONCILIATION REGISTER

CHECK DATE: 1/01/2026 THRU 1/31/2026  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:	-----							
1000-001.000	1/23/2026	CHECK	064173	SECURITY 1ST TITLE	818.65CR	POSTED	A	1/22/2026
1000-001.000	1/23/2026	CHECK	064174	BRYAN'S HEATING & AIR CONDITIO	8,104.92CR	POSTED	A	1/27/2026
1000-001.000	1/23/2026	CHECK	064175	ECONO SIGNS LLC	1,376.01CR	CLEARED	A	2/09/2026
1000-001.000	1/23/2026	CHECK	064176	GALLS, LLC	2,113.30CR	POSTED	A	1/30/2026
1000-001.000	1/23/2026	CHECK	064177	KANSASLAND TIRE	674.00CR	VOIDED	A	1/23/2026
1000-001.000	1/23/2026	CHECK	064178	SODSHOP	947.38CR	POSTED	A	1/28/2026
1000-001.000	1/23/2026	CHECK	064179	KANSAS PAVING	585.65CR	POSTED	A	1/30/2026
1000-001.000	1/23/2026	CHECK	064180	EQUIPMENTSHARE.COM, INC.	266.00CR	POSTED	A	1/29/2026
1000-001.000	1/23/2026	CHECK	064181	NATIONWIDE	65.00CR	CLEARED	A	2/03/2026
1000-001.000	1/23/2026	CHECK	064182	SITEONE LANDSCAPE SUPPLY	354.85CR	CLEARED	A	2/02/2026
1000-001.000	1/23/2026	CHECK	064183	RED CARPET TROPHY	81.75CR	POSTED	A	1/28/2026
1000-001.000	1/23/2026	CHECK	064184	KYLE FIEDLER	40.97CR	POSTED	A	1/28/2026
1000-001.000	1/23/2026	CHECK	064185	AFLAC	399.82CR	CLEARED	A	2/10/2026
1000-001.000	1/23/2026	CHECK	064186	DELTA DENTAL OF KANSAS, INC.	2,720.00CR	CLEARED	A	2/02/2026
1000-001.000	1/23/2026	CHECK	064187	SURENCY LIFE AND HEALTH	712.83CR	POSTED	A	1/29/2026
1000-001.000	1/30/2026	CHECK	064188	WICHITA WINWATER WORKS CO.	615.17CR	CLEARED	A	2/04/2026
1000-001.000	1/30/2026	CHECK	064189	CITY OF WICHITA	1,680.00CR	CLEARED	A	2/04/2026
1000-001.000	1/30/2026	CHECK	064190	KANSAS SECRETARY OF STATE	25.00CR	CLEARED	A	2/09/2026
1000-001.000	1/30/2026	CHECK	064191	MIES CONSTRUCTION INC	73,169.78CR	CLEARED	A	2/06/2026
1000-001.000	1/30/2026	CHECK	064192	KANSAS MUNICIPAL JUDGES' ASSOC	25.00CR	CLEARED	A	2/20/2026
1000-001.000	1/30/2026	CHECK	064193	MERIDIAN ANALYTICAL LABS, LLC	750.00CR	CLEARED	A	2/04/2026
1000-001.000	1/30/2026	CHECK	064194	ENDURA	269.10CR	CLEARED	A	2/04/2026
1000-001.000	1/30/2026	CHECK	064195	OPTIV SECURITY INC.	527.52CR	CLEARED	A	2/10/2026
1000-001.000	1/30/2026	CHECK	064196	CONKLIN CARS NEWTON FORD LINCO	16,428.51CR	CLEARED	A	2/05/2026
1000-001.000	1/30/2026	CHECK	064197	CONKLIN CARS NEWTON FORD LINCO	25,026.40CR	CLEARED	A	2/05/2026
1000-001.000	1/30/2026	CHECK	064198	TRAILERSPLUS WICHITA	3,780.16CR	CLEARED	A	2/02/2026
1000-001.000	1/30/2026	CHECK	064199	KANSAS PAVING	1,403.50CR	CLEARED	A	2/06/2026
1000-001.000	1/30/2026	CHECK	064200	AMERICAN WATER WORKS ASSOCIATI	385.00CR	CLEARED	A	2/11/2026
1000-001.000	1/30/2026	CHECK	064201	SHORT ELLIOT HENDRICKSON, INC.	28,914.24CR	CLEARED	A	2/12/2026
1000-001.000	1/30/2026	CHECK	064202	UTILITY MAINTENANCE CONTRACTOR	7,690.98CR	CLEARED	A	2/04/2026
1000-001.000	1/30/2026	CHECK	064203	SUPERIOR SERVICE COMPANY	929.66CR	CLEARED	A	2/10/2026
1000-001.000	1/30/2026	CHECK	064204	ANDALE CONSTRUCTION, INC.	150,864.75CR	CLEARED	A	2/09/2026
1000-001.000	1/30/2026	CHECK	064205	FARHA ROOFING LLC	7,319.21CR	CLEARED	A	2/04/2026
1000-001.000	1/30/2026	CHECK	064206	CAS CONSTRUCTORS, LLC	3,048.00CR	CLEARED	A	2/17/2026
1000-001.000	1/30/2026	CHECK	064207	OPIE'S LAWN SPRINKLER SERVICE	2,780.00CR	CLEARED	A	2/11/2026
1000-001.000	1/30/2026	CHECK	064208	NEAL OWINGS	60.00CR	CLEARED	A	2/09/2026
1000-001.000	1/30/2026	CHECK	064209	JONATHAN HOLDAWAY	250.00CR	CLEARED	A	2/02/2026

TOTALS FOR ACCOUNT 1000-001	CHECK	TOTAL:	1,488,569.01CR
	DEPOSIT	TOTAL:	0.00
	INTEREST	TOTAL:	0.00
	MISCELLANEOUS	TOTAL:	0.00
	SERVICE CHARGE	TOTAL:	0.00
	EFT	TOTAL:	0.00
	BANK-DRAFT	TOTAL:	463,476.60CR

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1000-001.000 POOLED CASH  
 TYPE: Bank Draft, Check  
 STATUS: All  
 FOLIO: All

CHECK DATE: 1/01/2026 THRU 1/31/2026  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
---------	----------	----------	--------	-----------------------	---------------	--------	-------	------------

TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:			
				DEPOSIT	TOTAL:			
				INTEREST	TOTAL:			
				MISCELLANEOUS	TOTAL:			
				SERVICE CHARGE	TOTAL:			
				EFT	TOTAL:			
				BANK-DRAFT	TOTAL:			

1,488,569.01CR  
 0.00  
 0.00  
 0.00  
 0.00  
 0.00  
 463,476.60CR

**CONSENT AGENDA**

**F. PUBLIC PROPERTIES & OUTDOOR SPACES BOARD REPORT  
SEPTEMBER 11, 2025:**



**CITY OF VALLEY CENTER  
OUTDOOR SPACES & PUBLIC PROPERTIES BOARD**

**MINUTES**

**September 11<sup>th</sup>, 2025**

**THE OUTDOOR SPACES & PUBLIC PROPERTIES BOARD SHALL HOLD ITS REGULAR MEETING AT CITY HALL, 6PM SEPTEMBER 11TH, 2025.**

**1. CALL TO ORDER/ ROLL CALL:**

**Present:** Andy Quandt (Chair), Tina Payne, Roger Stewart, Larry Hoetmer

**Absent:** Jordan Wright, Raymond Ortega

**Meeting Time:** 6:03pm

**2. APPROVAL OF AGENDA: Motion: Stewart 2<sup>nd</sup>: Payne Approved 4-0**

**3. APPROVAL OF MINUTES: December 5<sup>TH</sup>, 2024 Motion: Stewart 2<sup>nd</sup>: Payne Approved 4-0**

**4. PUBLIC FORUM** (*Citizen input and requests*)

**5. OLD BUSINESS** – Project Updates and Discussion:

A. None

**6. NEW BUSINESS**

**A.** Discussion of Cemetery Master Plan: Committee discussed the idea of coming up with list of priorities and projects that would be beneficial improvements to submit as part of a future master plan.

**B.** Formation of Cemetery Master Plan sub-committee: Motion: Quandt 2<sup>nd</sup>: Hoetmer Approved 4-0  
Board discussed forming a 6–8-member committee to study and recommend beneficial improvements to the city cemetery. 2 additional alternates from Am. Legion would be allowed on the committee to serve in the absence of regular members.

Cemetery sub-committee: members:

Outdoor Spaces Board - Tina, Larry, Andy

Am. Legion/City Council - Ron Colbert, + 2 other members

**7. BOARD MEMBER REPORTS**

Andy Quandt: Requested that website would show that meetings listed as the "1<sup>st</sup> Thursday of the month as needed"

Tina Payne: Commented, Lots of water in the new 62-acre park!



Raymond Ortega: absent

Larry Hoetmer: none

Roger Stewart: Commented that only 3 trees on the Meridan project were replaced.

Jordan Wright: absent

**8. STAFF REPORTS**

Neal Owings: none

**9. NEXT MEETING: TBD / ADJOURN/TIME October 2<sup>nd</sup>, 6pm Motion: Quandt 2<sup>nd</sup>: Stewart**

**10. MOTION TO ADJOURN: Motion: Quandt 2<sup>nd</sup> : Stewart**

**End Meeting Time: 6:50pm**

*All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.*

*This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at [cityclerk@valleycenter-ks.gov](mailto:cityclerk@valleycenter-ks.gov) or by phone at (316)755-7310.*

*For additional information on any item on the agenda, please visit [www.valleycenter-ks.gov](http://www.valleycenter-ks.gov) or call (316) 755-7310.*

**CONSENT AGENDA**

**G. SENECA STREET CHANGE ORDER #4:**

**CHANGE ORDER No. 4**

Date of Issuance: 3/4/2026

Project Name: Valley Center - Seneca - Ford to 5th St	Owner: City of Valley Center	Owner's Project Number:
Engineer's Project Number (if applicable): 217013-017	Date of Contract: 9/9/2025	
Contractor: Wildcat Construction Co, Inc.	Funding Agency Project Number (if applicable):	

**The following changes are hereby made to the CONTRACT DOCUMENTS:**

Additional ditch protection to include riprap and concrete on the south end of Seneca St, the removal of one waterline

**Justification:** adjustment from the project, and quantity discrepancy correction from Change order 2.

**Change to CONTRACT PRICE**

Original CONTRACT PRICE:	\$	<u>4,819,386.73</u>
Current CONTRACT PRICE (as adjusted by previous CHANGE ORDERS):	\$	<u>4,867,212.79</u>
Decrease in CONTRACT PRICE as of this Change Order:	\$	<u>(301.50)</u>
The new CONTRACT PRICE incorporating this CHANGE ORDER:	\$	<u>4,866,911.29</u>

**Change to CONTRACT TIME:**

Original Contract Times:  Working Days  Calendar Days

Substantial completion date : Oct. 16, 2026

Final completion dates : Oct. 30, 2026

The CONTRACT TIME (as adjusted by previous CHANGE ORDERS):

Substantial completion dates : \_\_\_\_\_

Final completion dates : \_\_\_\_\_

Select One in CONTRACT TIME as of this Change Order:

Substantial completion Select One : \_\_\_\_\_

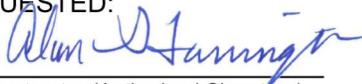
Final completion Select One : \_\_\_\_\_

CONTRACT TIMES with all approved CHANGE ORDERS:

Substantial completion Select One : Oct 16, 2026

Final completion Select One : Oct 30, 2026

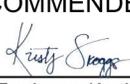
**REQUESTED:**

By:   
Contractor (Authorized Signature)

Date: 3/4/2026

Approved by Funding Agency (if applicable):  
\_\_\_\_\_

**RECOMMENDED:**

By:   
Engineer (Authorized Signature)

Date: 03/04/2026

**ACCEPTED:**

By: \_\_\_\_\_  
Owner (Authorized Signature)

Date: \_\_\_\_\_

Date: \_\_\_\_\_

OWNER: City of Valley Center  
 PROJECT: North Seneca (Ford to 5th)  
 PEC PROJECT NO: 217013-017  
 DATE: March 2026



ITEM NO.	DESCRIPTION	QUANTITY	UNIT		
				UNIT PRICE	COST
<b>Additional Ditch Protection</b>					
1	Riprap (Light Stone)	75	SY	\$ 105.00	\$ 7,875.00
2	Concrete Pavement (5")	13	SY	\$ 59.50	\$ 773.50
3	12" Pipe, RJ	-54	LF	\$ 125.00	\$ (6,750.00)
4	Connect to Existing	-2	EACH	\$ 1,400.00	\$ (2,800.00)
5	Change Order #2 - Quantity Discrepancy - 12" RJ Pipe	40	LF	\$ 125.00	\$ 5,000.00
6	Change Order #2 - Quantity Discrepancy - 12" Pipe	-40	LF	\$ 110.00	\$ (4,400.00)
<b>TOTAL CONSTRUCTION (WITH CONCRETE ADDITION)</b>				<b>\$</b>	<b>(301.50)</b>



**STAFF REPORTS**

**A. Community Development Director Fiedler**

**B. Parks & Public Buildings Director Owings**

**C. Public Safety Director Newman**

**D. Public Works Director Eggleston**

**E. City Engineer- Scheer**

**F. City Attorney Arbuckle**

**G. Public Librarian Sharp**

**H. Finance Director Miller**

**I. City Clerk/HR Director Carrithers**

**J. City Administrator Kastens**

**GOVERNING BODY REPORTS**

**A. Mayor Truman**

**B. Councilmember Colbert**

**C. Councilmember Scriven**

**D. Councilmember Reid**

**E. Councilmember Anderson**

**F. Councilmember Gregory**

**G. Councilmember Daniels**

**H. Councilmember Evans**

**I. Councilmember Stamm**

**ADJOURN**